



April 2023 Monthly Manager's Report





Susan Gibbs Thomas
Mayor



Guyton Stone
Vice Mayor



Carmine Dipaolo
Council Member



Janet Hernández
Council Member



Angelina Perez
Council Member

VILLAGE COUNCIL

The Village of Indiantown is led by a five-member elected council. The council sets the policy and determines the long-term vision for the village. The council appoints a Village Manager who handles the day-to-day operations and business affairs and also a City Attorney to provide legal guidance. The village operates under a Council-Manager form of local government.

COUNCIL MEETINGS

Regular Council Meetings are held every 2nd and 4th Thursday of the month at 6:30 P.M.. Meetings are held at 15516 S.W. Osceola Street, Suite C, Indiantown, Florida 34956. Although meetings are live streamed and recorded, the public is encouraged to attend.

UPCOMING MEETINGS

- Thursday, April 27, 2023, 6:30 P.M.- Regular Village Council Meeting

Human Resources

NEW HIRE

- Renae Cherry- Administrative Assistant- **Administrative Services Department**



CURRENT OPENINGS!

The following vacant positions are open until filled. More information, including instructions for applying, can be found online at: <https://www.indiantownfl.gov/jobs>

- **Grants Manager**
- **Water & Wastewater Technician Trainee**
- **Community Development Director**
- **Parks & Facilities Supervisor**
- **Village Clerk**

Monthly EAP Engagement Toolkit

1. Access the toolkit using your organization's liveandworkwell.com (LAWW) access code = UHC
2. Review this month's engagement toolkit, which includes:

- Member communication to share this information with your organization.
- Featured articles with practical advice for managing financial stress and tips for maintaining strong relationships.
- Training courses with tools for coping with stressful situations and better understanding the personal and organizational aspects of stress.
- Manager training resources include the podcast episode "Get the Best of Stress: Making stress management your focus and team culture."
- Social media post templates to help promote this month's health and wellness topic among your employees. Feel free to share on your internal communication platforms and via your own LinkedIn accounts as appropriate.

(https://optumeap.com/sec_EmployerEngagementToolkits/en-US)

CAREER OPPORTUNITIES WITH GREAT BENEFITS!

- Medical, Dental, & Vision Insurance
 - General Employees covered 90%
 - Dependents Covered 25%
 - Senior Management covered 100%
- Florida Retirement System (FRS) Participation
- Employer-Paid Life Insurance
- Employee Assistance Program
- 13 Paid Annual Holidays
- 80 Hours Annual Leave
- 80 Hours Sick Leave
- 16 Hours Personal Leave
- 2 Hours Voting Leave



When life gets challenging, you've got
caring confidential help

Call EAP 24/7 at 1-888-887-4114

Your Employee Assistance (EAP) provides
24/7 direct access to personalized support,
resources, and no-cost referrals to help you
and your family.

Administrative Services Department

- Staff participated in a mandatory 4-hour Public Records and Sunshine Law training with Village Attorney Wade Vose on Friday, April 14th.
- Fair Housing flyers are still posted in the front lobby as required by HUD and DEO.
- A Pre-Bid for the Professional Engineering Design Service for the Water Treatment Plant Improvements was held on Friday, April 14, at 2:00 P.M. Please see www.demandstar.com for more information.

Finance & Award Management



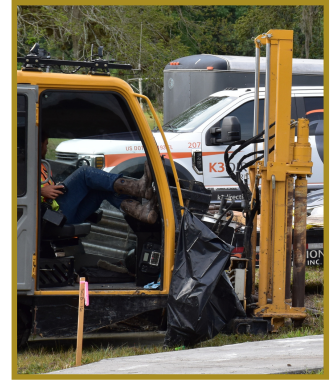
FINANCE UPDATES

- Working with audit consulting contractor on planning and preparation for FY22 Audit.
- Staff is currently reviewing the Budget for Fiscal Year 23/Planning and preparation for the FY23-24 Budget Cycle.
- We are also currently completing a rate study on water and sewer rates.
- Tyler Technology software implementation is forthcoming.

Water & Wastewater Utilities

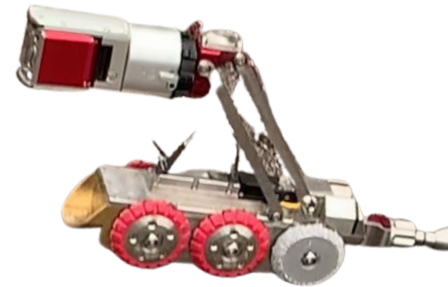
Public Works

Water & Wastewater



*Water Main and Wastewater force main construction taking place along Citrus Blvd.
(Photos Courtesy of the Village of Indiantown Staff)*

- Construction has begun on the new water main and wastewater force main for the IRSC Charter School
- Kimley-Horn has finished Design for the Water Treatment Plant, and it is out to Bid, a Pre-Bid meeting took place on Friday April 14, 2023 at the Water Plant on Farms Road where over 20 companies/organizations were present.
- On Wednesday, April 12th, Aries Industries stopped by the water plant to provide a demo of a crawl system camera. Aries Industries manufactures a Sewer Line Inspection Camera. This camera is used to identify sources of infiltration and to locate infrastructure. These features alone will cut costs in labor and contracted services while providing some same day services in most cases.



Public Works

No new updates, these projects are still in the works.

- Planning for the Uptown Drainage Park will start soon
- The Booker Park Drainage Project continues to move along and should be completed on time.
- The Trail Road project is in the Planning stage, we have received plans from Martin County to review and have returned them with comments
- Met with CAPTEC Engineering to evaluate plans for the Seminole Drive Drainage project.
- Martin County has begun cleaning out ditches on Citrus, which will allow the Village to do the same on our portions of Citrus.

Parks & Recreation



Big Mound Park

15205 S.W. Indian Mound Drive
Indiantown, Florida 34956

Post Family Park

15700 S.W. Warfield Blvd.
Indiantown, Florida 34956

Booker Park

15101 S.W. 169th Drive
Indiantown, Florida 34956

The Village of Indiantown Parks and Recreation Department is committed to providing the community with safe, quality parks for the residents to enjoy. The department is working to enhance programming and recreational activities focused on sports, exercise, family gatherings, concerts, volunteering, and fun-filled events for the community.



OBJECTIVES AND PLANS

- Accepting applications for the Park Ranger position and a Parks and Facilities Supervisor.
- Work is underway for the Parks Master Plan.



Signs are posted and the athletic fields at Big Mound Park are looking green! So awesome to see the improvements already!



Thank you to the local soccer groups for respecting our request to stay off the fields during this time of maintenance.



We are experiencing litter and vandalism continuously in our parks.



Economic Development



Highlights

- The Village Staff coordinated with the Treasure Coast Regional Planning Council and its consultant, Stantec, to consider the preparation of a Brownsfield Redevelopment Plan for an area of the Village that may have been impacted by environmental pollution in the past. This plan would be funded by a \$500,000 grant that the Regional Planning Council received from the United States Environmental Protection Agency.
- The Treasure Coast Regional Planning Council (TCRPC) has completed a “Comprehensive Economic Development Strategy 2022-2027” for the four-county region that includes Palm Beach, Martin, St. Lucie, and Indian River counties. A copy of the report may be obtained from the TCRPC website at tcrpc.org.
- The Business Development Board of Martin County has prepared an article regarding the recent Village approval of development plans for Grind Hard Ammo, LLC. A copy of the article, which was published in the Stuart News on March 13, 2023, is attached.
- “Earth Day Literacy Fun” will be held at the Elizabeth Lahti Library in Indiantown on Saturday, April 22, 2023, from 12:00 p.m. to 3:00 p.m. More information may be obtained by contacting Jennifer Salas at 772-597-4200.

Planning & Zoning

Recent Development Activity				
Pre-Application	In-Review	Approved	Under Construction	Built
Kendall Industrial 24,000 square feet of manufacturing	RCC Construction ♦ 25,000 square feet of manufacturing	Terra Lago Master Plan 2,488 residential units; 100,000 square feet of commercial	Biomedical Industrial Park 22,750 square feet; Office/warehouse	Casa Bella
	Village Market & Delicatessen Store ★ 4,650 square feet; 8 fuel islands	Terra Lago Phase 1A 224 single-family dwellings	Green Carbon Solutions 11,670 square feet of manufacturing	Tractor Supply
	T.A. Estates ♦ 22,600 square feet; office & warehouse (2 buildings)	Parkview Villas 24 apartments & 8 live/work units (2 floors)	Seminole Junction 28 townhomes	
	Indiantown Go Kart ★ 3,170 square feet; shop/office & Go-Kart track	Terra Lago Phase 1B 410 single-family dwellings and 174 townhomes		
	Seminole Crossings ● 24 single-family dwellings	River Oak 176 single-family dwellings		
		Grind Hard 25,000 square feet of manufacturing		

● Upcoming DRC. ▲ In Review. ★ Re-submittal pending. ♦ Development Order pending.

Highlights.

- The next regular meeting of the Planning, Zoning, and Appeals Board is scheduled for Thursday, May 4, 2023, at 6:00 P.M. at 15516 S.W. Osceola Street, Suite C. Indiantown, Florida 34956

Building Permits & Inspections

Activities

March 2023		2022	2021	2020
Permit Applications Received	24	28	24	48
Plans Reviewed	24	28	24	48
Permits Issued	17	18	18	49
Completed Inspections	117	70	61	59

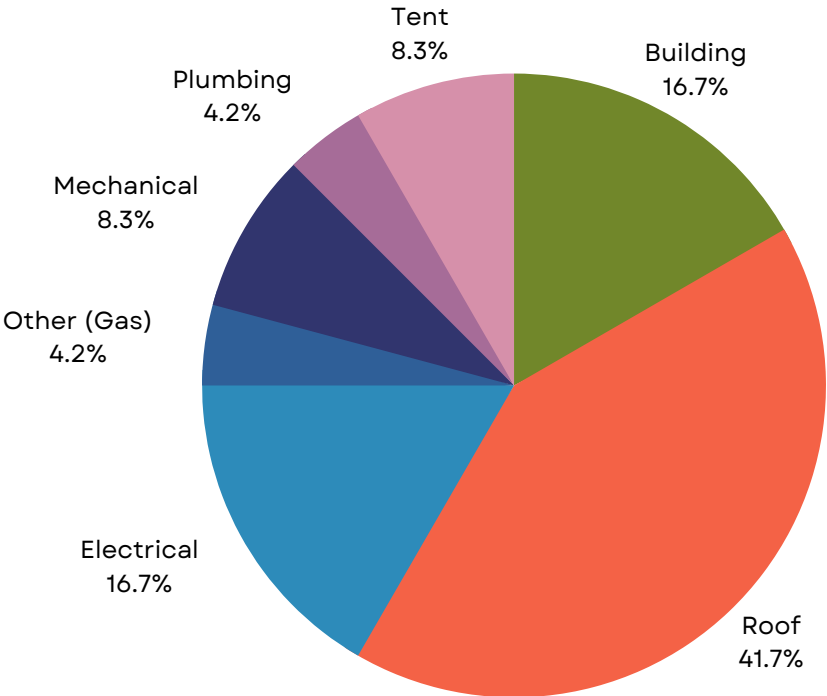
Types of Permit Applications Submitted			
Building	4	Roof	10
Electrical	4	Tent	2
Mechanical	2	Right-of-Way	0
Plumbing	1	Other (Gas)	1

Highlights

River Oak

The developer of this residential project has requested a Pre-Construction meeting with Village Staff to commence construction of this project containing 176 single-family homes.

March 2023 Permits



Building Permits & Inspections

PERMIT NUMBER	DESCRIPTION	APPLIED	APPROVED	ISSUED	LAST ACTIVE DATE	COMPLETE
048-2023	Roof: Shingle to Shingle	03/01/2023	03/02/2023			
049-2023	Shed	03/01/2023				
050-2023	Tent for Church Service 20x20	03/01/2023	03/07/2023	03/07/2023		
051-2023	Interior Gas line piping	03/01/2023	03/02/2023	03/09/2023		
052-2023	AC Replacement	03/02/2023	03/07/2023	04/10/2023		
053-2023	WH Replacement	03/02/2023	03/14/2023	03/14/2023	04/04/2023	04/04/2023
054-2023	New wall elec. sign	03/02/2023	03/07/2023	03/10/2023		
055-2023	Roof	03/02/2023				
056-2023	AC Replacement	03/06/2023	03/07/2023	03/17/2023		
057-2023	Roof Shingle to Metal	03/08/2023	03/09/2023	03/10/20203		
058-2023	Roof Shingle to Shingle	03/09/2023	03/23/2023	04/10/2023		
059-2023	Roof Shingle to Metal	03/10/2023	03/14/2023			
060-2023	Electrical-Receptacles and switches to shed	03/15/2023	03/16/2023	03/16/2023	03/21/2023	03/21/2023
061-2023	Roof Shingle to Shingle (House)	03/16/2023	03/30/2023	03/23/2023	03/30/2023	
062-2023	Roof Shingle to Metal	03/17/2023	03/21/2023			
063-2023	Fence chain Link	03/17/2023	03/21/2023			
064-2023	Roof Shingle to Shingle (shed)	03/16/2023	03/23/2023	03/30/2023	03/30/2023	
065-2023	Wood Fence	03/21/2023				
066-2023	Roof (Metal)	03/23/2023				
067-2023	Windows (1)	03/23/2023	03/30/2023		03/30/2023	
068-2023	Roof (Metal)	03/28/2023	03/30/2023	03/31/2023	04/04/2023	
069-2023	Electric Temp	03/30/2023	04/04/2023		04/04/2023	
070-2023	Tent 42x22	03/30/2023	04/04/2023		04/04/2023	
071-2023	Electric	03/31/2023	04/04/2023		04/04/2023	

Building Permit inspections are completed on Tuesdays & Thursdays.

Code Compliance

SPECIAL MAGISTRATE HEARING DOCKET- APRIL 18, 2023

TAB	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	CODE INSPECTOR	VIOLATION(S)
1	23-041	ALLEN MARIE CAROL	14792 SW 175 COURT	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
2	23-042	BROOKWOOD RESIDENTIAL LLC	15047 SW OAKVIEW COURT	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
3	23-043	INDIANTOWNPROPERTY ONE INC	14916 SW DR MLK JR DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
4	23-044	CANDACE HOUSING CORP	14648 SW DR MLK JR DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
5	23-045	BIBLE TEACHERS INTERNATIONAL MINISTRIES	14720 SW DR MLK JR DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
6	23-046	HERNAN R CUEVAS	14792 SW 172 AVENUE	R. Perez	Sec. 12-17. Permits
7	23-047	ROBERT S FREDERICK	15648 SW WARFIELD BLVD	R. Perez	Sec. 12-17. Permits
COMPLIED					
8	23-048	PASCUAL MIGUEL TOMAS	14721 SW 171 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
9	23-049	SANTOS ROCHA GLORIA A ROCHA	15385 SW SEMINOLE DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
10	23-050	POROJ FLAVIA LOYOLA JOSE RODRIGUEZ	15384 SW SEMINOLE DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage

- Code Compliance will conduct a community sweep for unpermitted activity on Saturday, April 29, 2023.
- Code Compliance has been meeting with business owners along Warfield Blvd. (SR 710) to proactively address general property maintenance issues through educational outreach.



February-March 2023

Prepared by: LaRhonda McBride

Source: MCFR

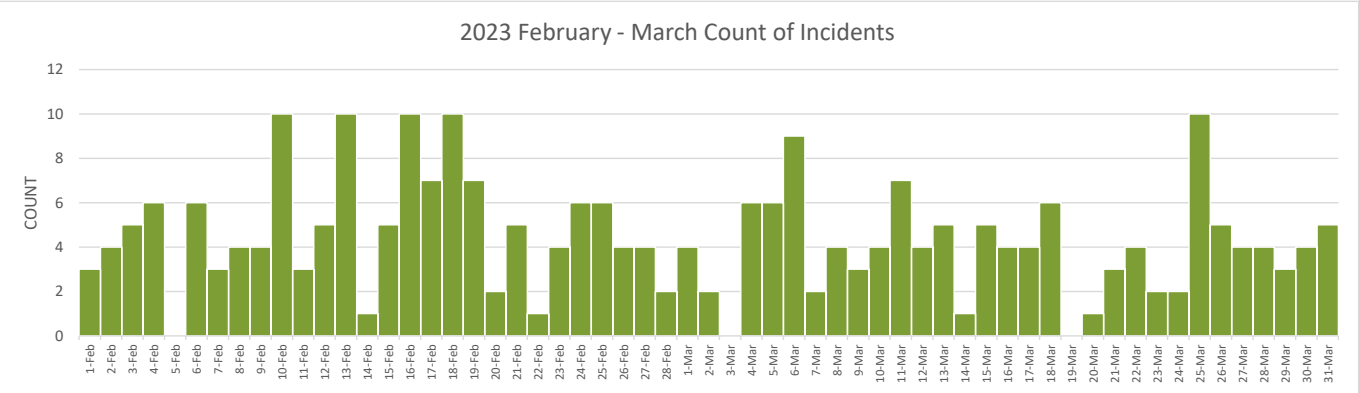
Date: 04/05/2023

A. Basic Incident Stats:

	February	March	Overall
Count	137	123	260
Min	0	0	0
Max	10	10	10
Average	4.6	4.2	4.4

Takeaway:

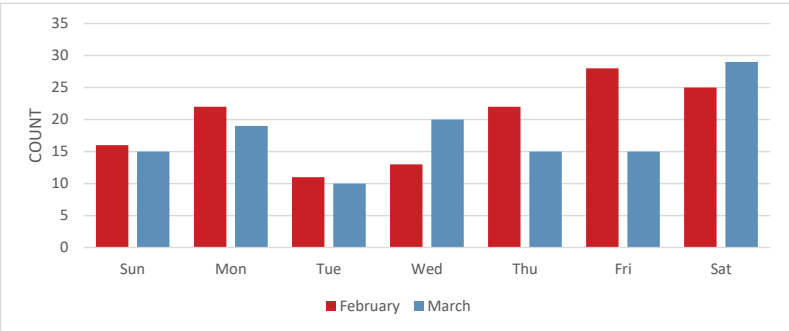
Overall, 260 incidents in February to March. Incidents ranged from 0-10 a day, with the average being 4.4 per day.



B. Incident by Day of the Week

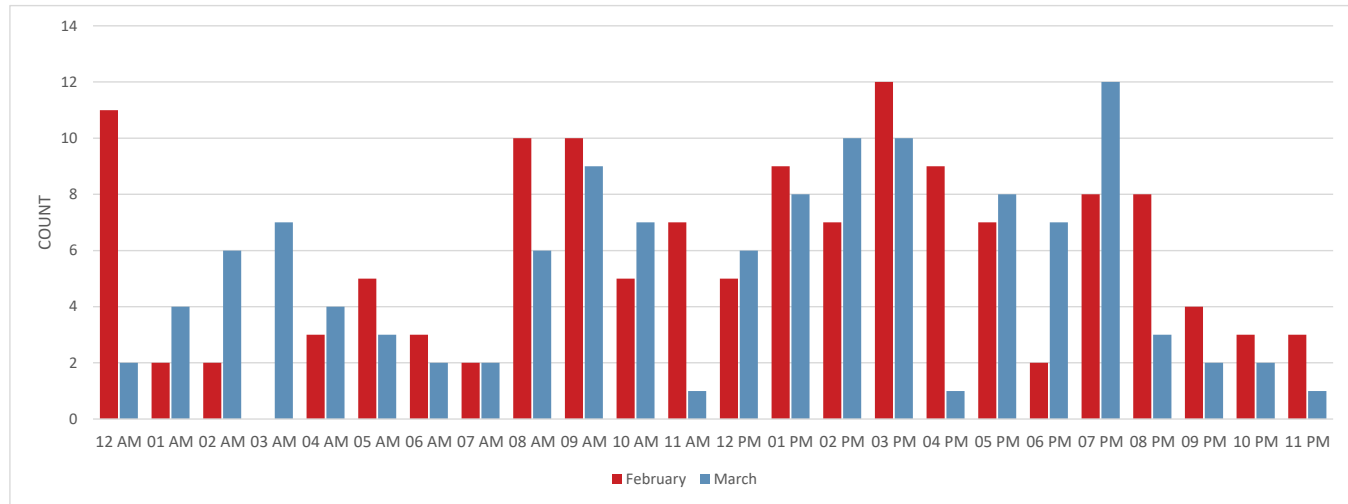
Takeaway: Overall, there was a significant pattern observed for the month of February between Sunday through Thursday.

	February	March	Total	Total %
Sun	16	15	31	11.9%
Mon	22	19	41	15.8%
Tue	11	10	21	8.1%
Wed	13	20	33	12.7%
Thu	22	15	37	14.2%
Fri	28	15	43	16.5%
Sat	25	29	54	20.8%
Total	137	123	260	100%



C. Incident by Hour of Day

Takeaway: Overall, incidents are increasing throughout the day, peaking around early afternoon, and then dropping to a low during early morning hours.



D. Incident by Type

Takeaway: Overall, the top two (2) incident types ("Cover assignment and EMS call, excluding vehicle accident with injury") make up over 80% of all incidents.

Basic Incident Type (FD1.21)	February	March	Total	Total %
Alarm system activation, nofire-unintentional	1	0	1	0.4%
Alarm system sounded due to malfunction	1	0	1	0.4%
Arcing, shorted electrical equipment	0	0	0	0.0%
Assist invalid	3	3	6	2.3%
Assist police or other governmental agency	0	0	0	0.0%
Authorized controlled burning	0	0	0	0.0%
Building fire	0	1	1	0.4%
Cooking fire, confined to container	1	0	1	0.4%
Cover assignment, standby, moveup	48	37	85	32.7%
Dispatched and cancelled en route	5	5	10	3.8%
Emergency medical service, other	0	0	0	0.0%
EMS call, excluding vehicle accident with injury	69	68	137	52.7%
False alarm or false call, other	1	1	2	0.8%
Forest, woods or wildland fire	0	0	0	0.0%
Gas leak (natural gas or LPG)	1	1	2	0.8%
Heat detector activation due to malfunction	0	0	0	0.0%
Motor vehicle accident with injuries	3	2	5	1.9%
Medical assist, assist EMS crew	0	0	0	0.0%
Municipal alarm system, malicious false alarm	0	0	1	0.4%
No incident found on arrival at dispatch address	1	1	2	0.7%
Oil or other combustible liquid spill	0	1	1	0.4%
Outside rubbish, trash or waste fire	0	1	1	0.4%
Public service	1	1	2	0.8%
Removal of victim(s) from stalled elevator	0	0	0	0.0%
Rescue or EMS standby	0	0	0	0.0%
Self-propelled motor home or recreational vehicle	0	0	0	0.0%
Smoke detector activation due to malfunction	0	0	0	0.0%
Smoke detector activation, no fire-unintentional	2	0	2	0.8%
Smoke or odor removal	0	0	0	0.0%
Unauthorized burning	0	1	1	0.4%
Total	137	123	260	

VOTE 2024

IT'S YOUR CHOICE

Vote 2024. La elección es suya.

2024 Election Dates:
Fechas de las elecciones de 2024

**Presidential
Preference Primary
March 19, 2024**

Preferencia Presidencial Primaria ★ 19 de marzo de 2024

**Primary Election
August 20, 2024**

Elecciones primarias ★ 20 de agosto de 2024

**General Election
November 5, 2024**

Elecciones generales ★ 5 de noviembre de 2024

Three Ways to Vote

- Choose One!

- ☐ **Vote by Mail**
- ☐ **Vote Early**
- ☐ **Vote Election Day**

*Tres formas de votar:
¡elija una!*

- *Votar por correo*
- *Vota temprano*
- *Votar el día de las elecciones*

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