

May 2023

# Village Manager's Monthly Report





**Susan Gibbs Thomas**  
Mayor



**Guyton Stone**  
Vice Mayor



**Carmine Dipaolo**  
Council Member



**Janet Hernández**  
Council Member



**Angelina Perez**  
Council Member

## VILLAGE COUNCIL

The Village of Indiantown is led by a five-member elected council. The council sets the policy and determines the long-term vision for the village. The council appoints a Village Manager who handles the day-to-day operations and business affairs and also a City Attorney to provide legal guidance. The village operates under a Council-Manager form of local government.

## COUNCIL MEETINGS

Regular Council Meetings are held every 2nd and 4th Thursday of the month at 6:30 P.M.. Meetings are held at 15516 S.W. Osceola Street, Suite C, Indiantown, Florida 34956. Although meetings are live streamed and recorded, the public is encouraged to attend.

## UPCOMING MEETINGS

- Thursday, May 25, 2023, 6:30 P.M.- Regular Village Council Meeting
- Thursday, June 8, 2023, 6:30 P.M.- Regular Village Council Meeting

# Human Resources

## PROMOTION

- LaRhonda McBride- Village Clerk

## NEW HIRES

- Gloria Jennings- Park Ranger
- Patricia Gaines- Park Ranger
- Megan Levering- Water & Wastewater Technician
- Scott Chevrier- Parks & Recreation Supervisor

**NOW  
HIRING**

## CURRENT OPENINGS!

The following vacant positions are open until filled. More information, including instructions for applying, can be found online at: <https://www.indiantownfl.gov/jobs>

- **Administrative Assistant-Part-Time**
- **Community Development Director**
- **Senior Buyer**
- **Permit Technician**

### Staff Announcements

- There are still a few weeks left to easily earn your \$25 Visa Reward by completing your online health assessment! (May 31, 2023, is the deadline). Eligible employees must visit:  
[www.webmdhealth.com/hometownhealth](http://www.webmdhealth.com/hometownhealth) to get started. Gift cards will then be mailed to the Jennifer Norris the following month for distribution.

## CAREER OPPORTUNITIES WITH GREAT BENEFITS!

- Medical, Dental, & Vision Insurance
  - General Employees covered 90%
  - Dependents Covered 25%
  - Senior Management covered 100%
- Florida Retirement System (FRS) Participation
- Employer-Paid Life Insurance
- Employee Assistance Program
- 13 Paid Annual Holidays
- 80 Hours Annual Leave
- 80 Hours Sick Leave
- 16 Hours Personal Leave
- 2 Hours Voting Leave



**Indiantown**  
Where Great Things Grow.

When life gets challenging, you've got  
caring confidential help  
Call EAP 24/7 at 1-888-887-4114

Your Employee Assistance (EAP)  
provides 24/7 direct access to  
personalized support, resources, and  
no-cost referrals to help you and your  
family.

# Administrative Services Department

- All Village offices will be closed on Monday May 29, 2023, in observance of Memorial Day.
- Staff is working on preparing for the next joint meeting which will be held on Thursday June 15, 2023.



## Finance & Award Management



**There are no new updates for the Finance Department. The following highlights below will be ongoing projects for the next few months.**

- Working with audit consulting contractor on planning and preparation for FY22 Audit.
- Staff is currently reviewing the Budget for Fiscal Year 23/Planning and preparation for the FY23-24 Budget Cycle.
- We are also currently completing a rate study on water and sewer rates.
- Tyler Technology software implementation is forthcoming.



# Water & Wastewater Utilities

## Public Works



**Grit Removal Process**

**(Photos Courtesy of the Village of Indiantown Staff)**

- The Operating Permit for the Wastewater Treatment Plant has been received from FDEP.
- A new control panel has been installed at the WWTP to put well #8 online.
- Installation of a new chart recorder at the Water Treatment Plant was completed. This new chart recorder will allow operators to gather better daily water flow information.
- Synagro Inc. performed sludge removal at the Wastewater Treatment Plant.
- US Submergent Technologies performed grit removal at the

Wastewater Treatment Plant funded by a grant from the Florida Department of Environmental Protection.

- Jonathan Pablo and Rafael Sanchez are now participating in the Florida Rural Water Association Apprenticeship program, which will help them obtain certification.
- Jaime Andres and Pat Nolan renewed their Water and Wastewater Certifications.

# Parks & Recreation

## Big Mound Park

15205 S.W. Indian Mound Drive  
Indiantown, Florida 34956

## Post Family Park

15700 S.W. Warfield Blvd.  
Indiantown, Florida 34956

## Booker Park

15101 S.W. 169th Drive  
Indiantown, Florida 34956

The Village of Indiantown Parks and Recreation Department is committed to providing the community with safe, quality parks for the residents to enjoy. The department is working to enhance programming and recreational activities focused on sports, exercise, family gatherings, concerts, volunteering, and fun-filled events for the community.

## OBJECTIVES AND PLANS



A survey for the Parks and Recreation Master Plan is now available. The link is posted on the Village website under Parks and Recreation. Please share it so we can get as much community input as possible. The survey is available by clicking the link or by scanning the QR Code to the right.

<https://forms.office.com/r/ryB8D9eiA6>



To prepare for the 2023 Hurricane Season, we have been working with a local contractor to remove dead trees in all three of our parks.



Athletic fields at Big Mound Park are growing in nicely!





# Business Services and Economic Development



## Highlights

- The Village Staff coordinated with the Treasure Coast Regional Planning Council and its consultant, Stantec, to consider the preparation of a Brownsfield Redevelopment Plan for an area of the Booker Park Neighborhood. A Brownsfield is a land area that has been impacted by environmental pollution in the past. This plan would be funded by a grant from the Treasure Coast Regional Planning Council in Stuart (TCRPC) A Community Workshop to discuss the proposed plan is scheduled for Thursday May 18, 2023, at 6:00 PM at Village Hall in Suite C.
- The Business Development Board of Martin County is sponsoring an "Economic Champions Breakfast" on Tuesday, May 23, 2023, in Stuart. The purpose of the meeting is to "learn more about.... the companies powering Martin County's economy." Information is available by calling 772-221-1380 or at [www.bdbmc.org/events](http://www.bdbmc.org/events).
- Certificates of Use have been recently issued for Freedom Powder Coating, Inc. to allow metal fabrication at 19100 SW Warfield Boulevard, and for Klein and Company Handyman for a home occupation at 16353 SW Four Wood Way.

# Planning & Zoning

## Recent Development Activity

Pre-Application	In-Review	Approved	Under Construction
<b>US Advance Transportation</b> 70,546 square feet tractor trailer parking	<b>RCC Construction</b> ♦ 25,000 square feet of manufacturing	<b>Terra Lago Master Plan</b> 2,488 residential units; 100,000 square feet of commercial	<b>Biomedical Industrial Park</b> 22,750 square feet; Office/warehouse
<b>East Coast Metal Structures</b> 99,550 square feet of manufacturing	<b>Village Market &amp; Delicatessen Store</b> ★ 4,650 square feet; 8 fuel islands	<b>Terra Lago Phase 1A</b> 224 single-family dwellings	<b>Green Carbon Solutions</b> 11,670 square feet of manufacturing
	<b>T.A. Estates</b> ♦ 22,600 square feet; office & warehouse (2 buildings)	<b>Parkview Villas</b> 24 apartments & 8 live/work units (2 floors)	<b>Seminole Junction</b> 28 townhomes
	<b>Indiantown Go Kart</b> ★ 3,170 square feet; shop/office & Go-Kart track	<b>Terra Lago Phase 1B</b> 410 single-family dwellings and 174 townhomes	
	<b>Seminole Crossings</b> ★ 24 single-family dwellings	<b>River Oak</b> 176 single-family dwellings	
		<b>Grind Hard</b> 25,000 square feet of manufacturing	

● Upcoming DRC. ▲ In Review. ★ Re-submittal pending. ♦ Development Order pending.

### Highlights.

- The next regular meeting of the Planning, Zoning, and Appeals Board is scheduled for Thursday, June 1, 2023, at 6:00 P.M. at 15516 S.W. Osceola Street, Suite C. Indiantown, Florida 34956



# Building Permits & Inspections

## Activities

April 2023		2022	2021	2020
Permit Applications Received	19	17	40	15
Plans Reviewed	19	17	40	15
Permits Issued	16	11	35	15
Completed Inspections	84	42	55	54

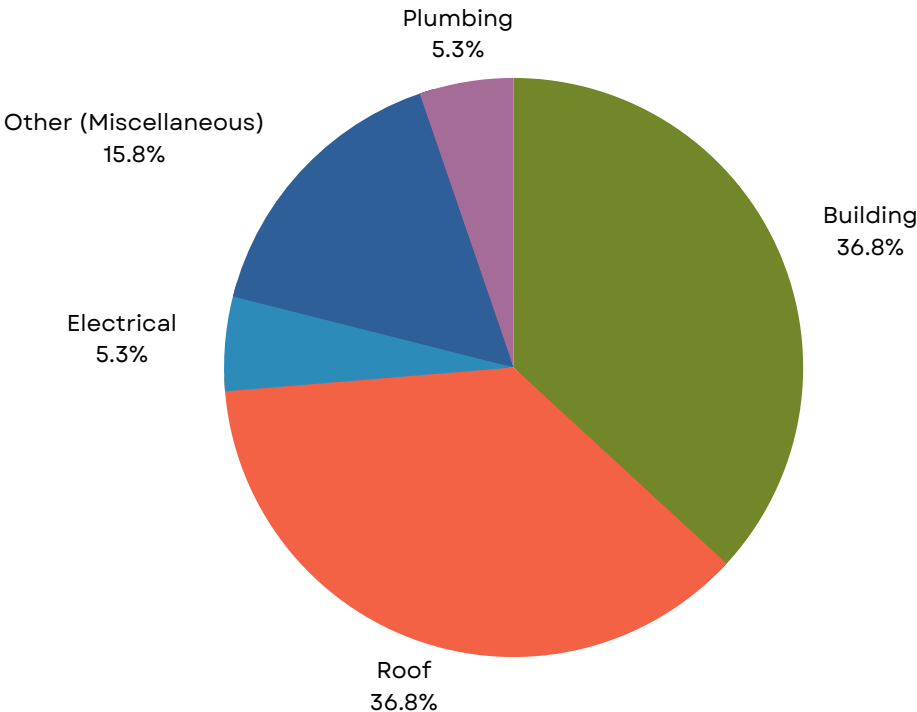
Types of Permit Applications Submitted			
Building	7	Roof	7
Electrical	1	Tent	0
Mechanical	0	Right-of-Way	0
Plumbing	1	Other (Misc.)	3

## Highlights

*Grind Hard Ammo*

The Village Council has approved the construction of a new 25,000 square foot manufacturing facility on Farms Road. Site work plans have been submitted as well for reviewing and approval.

April 2023 Permits



# Building Permits & Inspections

PERMIT NUMBER	DESCRIPTION	APPLIED	APPROVED	ISSUED	LAST ACTIVE DATE	COMPLETE
<b>072-2023</b>	Fence Wood	04/03/2023	04/06/2023		04/06/2023	
<b>073-2023</b>	Roof (Metal)	04/04/2023	04/06/2023	04/10/2023	04/06/2023	05/02/2023
<b>074-2023</b>	Roof (Shingle-Modified)	04/04/2023	04/06/2023	04/10/2023	04/06/2023	
<b>075-2023</b>	Roof (Metal) Mobile Home	04/06/2023	04/06/2023	04/11/2023	04/13/2023	04/13/2023
<b>076-2023</b>	Windows (3)	04/11/2023	04/13/2023	04/14/2023		
<b>077-2023</b>	Electrical Service Change	04/11/2023	04/13/2023	04/21/2023		
<b>078-2023</b>	Dock & Boat Lift	04/12/2023	04/13/2023	04/26/2023		
<b>079-2023</b>	Install Backflow Assembly	04/12/2023	04/13/2023	04/19/2023		
<b>080-2023</b>	Interior Renovation	04/14/2023				
<b>081-2023</b>	Ext. Site work re-irrigation, landscaping-planting, etc. (Bldg. Division not involved at this stage.)	04/06/2023	04/06/2023	04/11/2023	04/13/2023	04/13/2023
<b>082-2023</b>	Patio Ext.	04/17/2023	04/20/2023			
<b>083-2023</b>	6' Chain Link Fence	04/17/2023	04/20/2023	04/21/2023		
<b>084-2023</b>	Re-Roof	04/25/2023				
<b>085-2023</b>	Re-Roof: Shingle-Shingle	04/25/2023	04/27/2023	05/01/2023	05/04/2023	05/04/2023
<b>086-2023</b>	Re-Roof: Shingle-Metal	04/25/2023	04/27/2023	05/01/2023	05/02/2023	
<b>087-2023</b>	Re-Roof: Single-Metal	04/25/2023	04/27/2023	05/01/2023	05/04/2023	
<b>088-2023</b>	Yard Sale	04/25/2023	04/25/2023	04/27/2023	N/A	05/06/2023
<b>089-2023</b>	Sliding Door (1)	04/26/2023	04/27/2023			
<b>090-2023</b>	Re-Roof: Shingle-Metal	04/27/2023	05/02/2023	05/23/2023	05/04/2023	

Building Permit inspections are completed on Tuesdays & Thursdays.

# Code Compliance

## SPECIAL MAGISTRATE HEARING DOCKET- MAY 16, 2023

TAB	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	CODE INSPECTOR	VIOLATION(S)
1	23-051	MITCHELL EVAM	14754 SW 171 DRIVE	R. Perez	Sec. 21.7. - Permits
2	23-052	ALLE YNE IVORY	14727 SW MAGNOLIA STREET	R. Perez	Sec. 21.7. - Permits
3	23-053	RIGGINS AGNES	15023 SW 171 DRIVE	R. Perez	Sec. 3-5.5. - Outdoor storage Sec. 67.201.B. - Trash
4	23-054	MCKNIGHT MILDRED LOUISE	14518 SW 170 AVENUE	R. Perez	Sec. 21.114. - Exterior walls Sec. 21.121. - Window, skylight Sec. 3-5.5. - Outdoor storage Sec. 67.201.B. - Trash
5	23-055	PORCAYO EUSTORGIO PACHECO MARIA DE JESUS	15568 SW WARFIELD BLVD	R. Perez	Sec. 21.7. - Permits
6	23-056	MARTIN MIGUEL JUAN	15065 SW TIGER TAIL COURT	R. Perez	Sec. 3-5.2. - Animals and livestock Sec. 67.201.A. - Weeds, undergrowth Sec. 67.201.B. - Trash Sec. 21.121. - Window, skylight
7	23-057	HARKNESS DELTRA	14934 SW LEE AVENUE	R. Perez	Sec. 3-5.5. - Outdoor storage Sec. 67.201.B. - Trash
8	23-058	IDEAL PROPERTY LLC	15488 SW WARFIELD BLVD	R. Perez	Sec. 21.7. - Permits
9	23-059	BROYHILL TRINIDAD C	15419 SW 153 STREET	R. Perez	Sec. 3-5.5. - Outdoor storage Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
10	23-060	CHURCH OF GOD BOARD OF TRUSTEE	15398 SW 153 STREET	R. Perez	Sec. 91.32. Abandoned, salvage

- Code Compliance will conduct a community sweep for unpermitted activity on Saturday, May 27, 2023.
- Code Compliance has been coordinating with non-profit organizations to assist disabled and/or under privileged residents with general property maintenance issues.
- The next Special Magistrate Scheduled for June will be held on June 20, 2023, at 10:00 AM.