

# VILLAGE MANAGERS REPORT

MARCH 2023





Susan Gibbs Thomas  
Mayor



Guyton Stone  
Vice Mayor



Carmine Dipaolo  
Council Member



Janet Hernández  
Council Member



Angelina Perez  
Council Member

## VILLAGE COUNCIL

The Village of Indiantown is led by a five-member elected council. The council sets the policy and determines the long-term vision for the village. The council appoints a Village Manager who handles the day-to-day operations and business affairs and also a City Attorney to provide legal guidance. The village operates under a Council-Manager form of local government.

## COUNCIL MEETINGS

Regular Council Meetings are held every 2nd and 4th Thursday of the month at 6:30 P.M.. Meetings are held at 15516 S.W. Osceola Street, Suite C, Indiantown, Florida 34956. Although meetings are live streamed and recorded, the public is encouraged to attend.

## UPCOMING MEETINGS

- Thursday, March 23, 2023, 6:30 P.M.- Regular Village Council Meeting
- Thursday, April 13, 2023, 6:30 P.M.- Regular Village Council Meeting

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That's why we say "Character Counts" in Indiantown. Civility is practiced at all Village meetings.

**Special Needs:** If anyone attending this meeting requires a reasonable accommodation, please contact Daren Hamberger, Deputy Village Clerk, by telephone at (772) 597-8272 or by email at [dhamberger@indiantownfl.gov](mailto:dhamberger@indiantownfl.gov) at least 48 hours in advance.

# Human Resources

## PROMOTION

- Nancy Womersley- Accounting Clerk- **Finance Department**
- Patrick Nolan- Public Works & Utilities Director- **Public Works/Utilities Department**
- Ivan Campos- Wastewater/Public Works Operations Supervisor- **Public Works/Utilities Department**
- Victoria Quintana- Accounting Clerk- **Finance Department**

## NEW HIRE

- Victoria Quintana - Assistant to Village Clerk - **Administrative Services Department**
- Sandy Nicolas- Records Clerk- **Finance Department**

## CAREER OPPORTUNITIES WITH GREAT BENEFITS!

- Medical, Dental, & Vision Insurance
  - General Employees covered 90%
  - Dependents Covered 25%
  - Senior Management covered 100%
- Florida Retirement System (FRS) Participation
- Employer-Paid Life Insurance
- Employee Assistance Program
- 13 Paid Annual Holidays
- 80 Hours Annual Leave
- 80 Hours Sick Leave
- 16 Hours Personal Leave
- 2 Hours Voting Leave

## ANNOUNCEMENTS!!

- Indiantown Community Job Fair!  
The event is scheduled for March 28, 2023, from 2:00 P.M. - 6:00 P.M. hosted by the Seminole Inn at 15585 S.W. Warfield Blvd. Indiantown, Florida 34956
- IRSC Martin County Career Fair  
The event is scheduled for April 13, 2023, from 9:00 A.M. - 1:00 P.M. at the IRSC Chastain Campus at 2400 SE Salerno Rd, Stuart, FL 34997



## CURRENT OPENINGS!

The following vacant positions are open until filled. More information, including instructions for applying, can be found online at: <https://www.indiantownfl.gov/jobs>

- Grants Manager
- Water & Wastewater Technician Trainee
- Parks & Facilities Supervisor
- Purchasing Administrator
- Administrative Assistant
- Parks Ranger (Part-Time)
- Village Clerk



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# Finance & Award Management



## FINANCE UPDATES

- Processing and posting accounts payable, accounts receivable, and credit card transactions.
- Coordinating with grant agencies to submit grant related reimbursement requests not previously processed.
- All 2022 Year-End tax documents have been dispersed or mailed out.
- Working with audit consulting contractor on planning and preparation for FY22 Audit.

## Gov. Ron DeSantis awards \$20 Million Dollars to the Village of Indiantown wastewater projects.

Indiantown, FL- On Friday, February 10, 2023, Governor Ron DeSantis signed Executive Order 23-06 that awarded the Village of Indiantown \$20 million dollars to support the wastewater infrastructure project. Executive Order 23-06 is part of the Governor's Framework for Freedom Budget for the 2023-2024 fiscal year.

The \$20 million dollars will be allocated to priority projects currently reflected in the village wastewater master plan. Indiantown acquired the utility, Indiantown Company Inc., and its facilities in 2020 and will continue to strive to make the necessary improvements to provide a safer, more reliable, and environmentally sound wastewater system for residents and businesses operating within the village.

The Department of Environmental Protection (DEP) Wastewater Grant Program helps fund wastewater infrastructure projects that build, improve, or expand wastewater treatment facilities to provide advanced waste treatment and projects to improve or convert traditional septic systems.



**PRESS RELEASE**  
**Comunicado de Prensa**



Indiantown

# Water & Wastewater Utilities Public Works



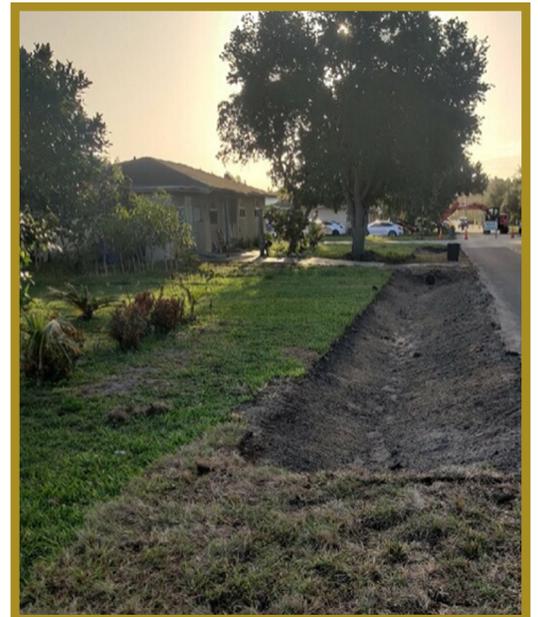
## Water & Wastewater

- We are in the process of cleaning up around the Sewer Plant and Water Plant (i.e., Removal of surplus equipment & junk removal and lawn maintenance)
- Kimley-Horn has finished the Design for the Water Treatment Plan, and it is close to going to Bid.
- Holtz Engineering has begun the design process for the Wastewater Treatment Plant (WWTP).
- We have received the new Atlas Copco pump and put it into service at the front lift station at the WWTP due to pump failures.
- The new Jetter-Vac trailer has been used throughout the collection system, cleaning and removing debris.
- Next is the installation of water inflow protection covers throughout the collection system.
- The Operating Permit for the Wastewater Treatment Plant has been updated by Florida Department of Environmental Protection .



## Public Works

- Planning for the Uptown Drainage Park will start soon
- The Booker Park Drainage Project continues to move along and should be completed on time.
- The Trail Road project is in the Planning stage, we have received plans from Martin County to review and have returned them with comments
- Met with CAPTEC Engineering to evaluate plans for the Seminole Drive Drainage project.
- Martin County has begun cleaning out ditches on Citrus, which will allow the Village to do the same on our portions of Citrus.



# Parks & Recreation



## Big Mound Park

15205 S.W. Indian Mound Drive  
Indiantown, Florida 34956

## Post Family Park

15700 S.W. Warfield Blvd.  
Indiantown, Florida 34956

## Booker Park

15101 S.W. 169th Drive  
Indiantown, Florida 34956

The Village of Indiantown Parks and Recreation Department is committed to providing the community with safe, quality parks for the residents to enjoy. The department is working to enhance programming and recreational activities focused on sports, exercise, family gatherings, concerts, volunteering, and fun-filled events for the community.



## OBJECTIVES AND PLANS

- The Parks Department received approval from Village Council to complete a Parks Master Plan on February 23rd.
- Field improvements for Big Mound Parks are taking place.
  - Field D is currently closed and the field has been fertilized and fill has been added to improve the safety of the fields
  - Field E is scheduled to be closed in April and May. We need your help keeping groups off the field so the turf can grow.
- Parks staff is working with Kimley Horn on the landscaping Request for Proposal (RFP) and is expected to have it out for bid in the next couple of weeks.
- The three Little Libraries, in conjunction with the Palm City Chamber of Commerce, Project Lift, and the Boys & Girls Clubs of Martin County were installed last month.



## LITTLE LIBRARIES

Post Family Park



Carter Park



Big Mound Park



# Economic Development



## Highlights

- On March 8, 2023, the Business Development Board of Martin County voted to include the widening of State Road 710 from Indiantown to Okeechobee in its 2023 Legislative Agenda for the Florida Legislature's current Legislative Session.
- A Special Events Application is being processed for a carnival on April 14-23, 2023, on Village-owned property at 15225 S.W. Warfield Blvd.
- A Special Events Application is being processed for the sixth annual DA Swamp Homecoming. This event is scheduled for Memorial Day weekend (May 26-29, 2023) at Booker Park.
- The Village Staff has approved a Certificate of Use Application for American Infrastructure Maintenance Management (AIMM) at 17301 S.W. Commerce Park Drive. The approval allows AIMM to have outdoor storage of vehicles and equipment. AIMM has a six-year contract with the Florida Department of Transportation (FDOT) to maintain area roadways under the jurisdiction of FDOT.
- Village Staff met with representatives of the Indiantown Rail and Commerce Center at 19100 S.W. Warfield Boulevard to develop a plan for assigning street names and addresses on the site to allow future industrial uses there.

# Planning & Zoning

Recent Development Activity				
Pre-Application	In-Review	Approved	Under Construction	Built
<b>Osceola Pines</b> 157 single-family dwellings	<b>RCC Construction</b> ◆ 25,000 square feet of manufacturing	<b>Terra Lago Master Plan</b> 2,488 residential units; 100,000 square feet of commercial	<b>Biomedical Industrial Park</b> 22,750 square feet; Office/warehouse	<b>Casa Bella</b>
<b>Three Little Indians</b> 71 Townhomes	<b>Village Market &amp; Delicatessen Store</b> ● 4,650 square feet; 8 fuel islands	<b>Terra Lago Phase 1A</b> 224 single-family dwellings	<b>Green Carbon Solutions</b> 11,670 square feet of manufacturing	<b>Tractor Supply</b>
<b>Kendall Industrial</b> 24,000 square feet of manufacturing	<b>T.A. Estates</b> ★ 22,600 square feet; office & warehouse (2 buildings)	<b>Parkview Villas</b> 24 apartments & 8 live/work units (2 floors)	<b>Seminole Junction</b> 28 townhomes	
	<b>Indiantown Go Kart</b> ★ 3,170 square feet; shop/office & Go-Kart track	<b>Terra Lago Phase 1B</b> 410 single-family dwellings and 174 townhomes		
	<b>Seminole Crossings</b> ▲ 24 single-family dwellings	<b>River Oak</b> 176 single-family dwellings		
		<b>Grind Hard</b> 25,000 square feet of manufacturing		

● Upcoming DRC. ▲ In Review. ★ Re-submittal pending. ◆ Development Order pending.

## Highlights.

- The next regular meeting of the Planning, Zoning, and Appeals Board is scheduled for Thursday, April 6, 2023, at 6:00 P.M. at 15516 S.W. Osceola Street, Suite C. Indiantown, Florida 34956

# Building Permits & Inspections

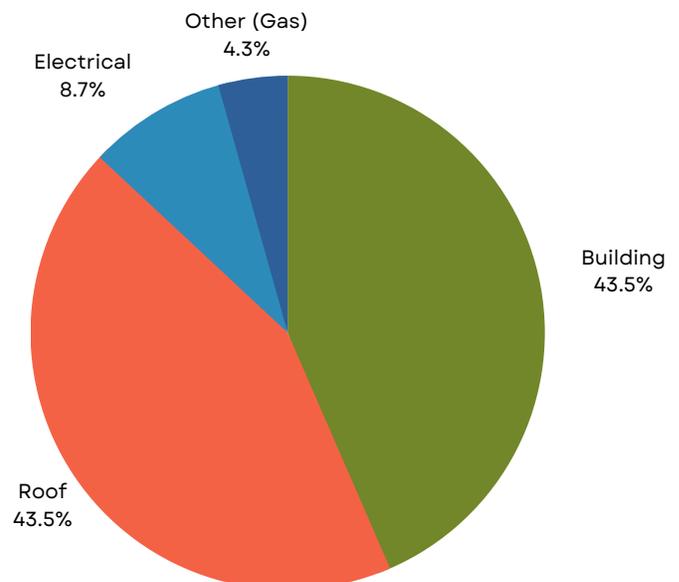
PERMIT NUMBER	DESCRIPTION	APPLIED	APPROVED	PICKED UP DATE	FINAL INSPECTION	COMPLETE
<a href="#">033-2023</a>	POOL & DECK	02/02/2023	02/07/2023	02/16/2023	02/28/2023	
<a href="#">033-2023E</a>	ELECTRICAL- Pool & Deck	02/02/2023	02/07/2023	02/16/2023		
<a href="#">034-2023</a>	Fence-Vinyl	02/06/2023	02/07/2023	02/13/2023	02/28/2023	02/28/2023
<a href="#">035-2023</a>	Add four (4) 1000 Gal AG LP tanks to system	02/07/2023	02/07/2023	02/16/2023		
<a href="#">036-2023</a>	Re-Roof: Shingle to metal	02/09/2023	02/14/2023	2/16/2023	03/02/2023	03/02/2023
<a href="#">037-2023</a>	Solar-Roof mounted solar system	02/09/2023	02/16/2023	02/21/2023		
<a href="#">037-2023E</a>	Electrical Roof mounted solar system	02/09/2023	02/16/2023	02/21/2023		
<a href="#">038/2023</a>	Re-Roof Shingle to Metal	02/09/2023	02/14/2023	02/14/2023		
<a href="#">039/2023</a>	Fence- New Rear Fence Chain Link	02/13/2023	02/14/2023	02/15/2023	02/21/2023	02/21/2023
<a href="#">040/2023</a>	Re-Roof Shingle to Metal	02/13/2023	02/14/2023	02/22/2023	02/28/2023	02/28/2023
<a href="#">041/2023</a>	Re-Roof Shingle to Shingle	02/14/2023	02/14/2023	02/15/2023	02/21/2023	
<a href="#">042/2023</a>	Replace (5) Windows- Impact	02/16/2023	02/16/2023	02/17/2023		
<a href="#">043/2023</a>	Pole Barn	02/17/2023	02/23/2023			
<a href="#">044/2023</a>	Driveway-Pavers	02/22/2022	02/23/2023	02/23/2023		
<a href="#">045/2023</a>	Re-Roof Shingle to Shingle	02/22/2023	02/23/2023	02/24/2023		
<a href="#">046/2023</a>	Re-Roof Shingle to Shingle	02/22/2023	02/23/2023	02/24/2023	02/28/2023	
<a href="#">047/2023</a>	Field Fence	02/24/2023	02/28/2023	02/28/2023		

## Activities

February 2023	2022	2021	2020	
Permit Applications Received	17	27	25	24
Plans Reviewed	17	27	25	24
Permits Issued	17	14	22	21
Completed Inspections	138	39	45	31

Types of Permit Applications Submitted			
Building	7	Roof	7
Electrical	2	Tent	0
Mechanical	0	Right-of-Way	0
Plumbing	0	Other (Gas)	1

## February 2023 Permits



# Code Compliance

## SPECIAL MAGISTRATE HEARING DOCKET- MARCH 21, 2023

TAB	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	CODE INSPECTOR	VIOLATION(S)
1	23-016	VIVAS SALVADOR VIVAS GRASIELA	15135 SW FOX STREET	R. Perez	Sec. 21.121. Window, skylight, and door frames
2	23-017	FENNELL HOWARD F ESTATE	15213 SW YALAHA STREET	R. Perez	Sec. 91.32. Abandoned, salvage or junked property Sec. 67.201.B. Trash
3	23-018	MARIA A. CONNELL LLOYD D. CONNELL	15816 SW 151 STREET	R. Perez	Sec. 21.121. Window, skylight, and door frames Sec. 67.201.B. Trash
4	23-019	LORENZO MARTINEZ	15806 SW 151 STREET	R. Perez	Sec. 21.121. Window, skylight, and door frames Sec. 67.201.B. Trash
5	23-020	ROCHA LEONEL FARIAS/L/E	15757 SW 151 STREET	R. Perez	Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage Sec. 67.201.B. Trash
6	23-021	SLAPPEY ARTIS J SLAPPEY ANITA M	14716 SW 170 AVENUE	R. Perez	Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage Sec. 67.201.B. Trash Sec. 3-5.2. Animals and livestock
7	23-022	DECLARATION OF LAND TRUST OF ANNE CASH	14767 SW 170 AVENUE	R. Perez	Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage Sec. 67.201.B. Trash
8	23-023	MATTHEWS HERBERT	14837 SW 170 AVENUE	R. Perez	Sec. 3-5.5. Outdoor storage Sec. 67.201.B. Trash
9	23-024	WHITTON DANIEL	14644 SW 169 AVENUE	R. Perez	Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage
10	23-025	AGUIRRE ROSA R ESTATE	15289 SW FOX STREET	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, and ergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
11	23-026	ABAD SOLIO	15076 SW INDIAN MOUND DRIVE	R. Perez	Sec. 21.121. Window, skylight, and door frames
12	23-027	WALKER ALBERT WALKER LAVERN	14777 SW 173 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, and ergrowth Sec. 67.201.B. Trash
13	23-028	RIVERA ERNESTO ROMEO GARCIA RAMOS ESTELA AJUALIP	14681 SW DR MARTIN L KING JR DR	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, and ergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
14	23-029	MARIA JOSE SANDOVAL HUMBERTO MARIA	14584 SW 169 AVENUE	R. Perez	Sec. 21.121. Window, skylight, and door frames
15	23-030	BDO HOLDINGS LLC	PCN 01-40-38-002-009-00110-0	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, and ergrowth Sec. 67.201.B. Trash

# Code Compliance

11	23-026	ABAD SOLIO	15076 SW INDIAN MOUND DRIVE	R. Perez	Sec. 21.121. Window, skylight, and door frames
12	23-027	WALKER ALBERT WALKER LAVERN	14777 SW 173 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
13	23-028	RIVERA ERNESTO ROMEO GARCIA RAMOS ESTELA AJUALIP	14681 SW DR MARTIN L KING JR DR	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
14	23-029	MARIA JOSE SANDOVAL HUMBERTO MARIA	14584 SW 169 AVENUE	R. Perez	Sec. 21.121. Window, skylight, and door frames
15	23-030	BDO HOLDINGS LLC	PCN 01-40-38-002-009-00110-0	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
16	23-031	BDO HOLDINGS LLC	14793 SW 169 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
17	23-032	BDO HOLDINGS LLC	14783 SW 169 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
18	23-033	HERBERT HENRY JASON JR	14763 SW 169 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
19	23-034	MOLINA FELICITA	14753 SW 169 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
20	23-035	WHITTON ALFREDA WHITTON DAVIDA ESTATE	14885 SW 174 COURT	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage
21	23-036	DEL CAMPO ROBERTO M DEL CAMPO PAULA	15123 SW OKEE CHOBEE DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage
22	23-037	WHITTON DANIEL V	15007 SW OSCEOLA STREET	R. Perez	Sec. 91.32. Abandoned, salvage Sec. 3-5.5. Outdoor storage Sec. 3-5.2. Animals and livestock
23	23-038	RAMIREZ ISAUARA M RAMIREZ MIGUEL	14953 SW JOHNSTON AVENUE	R. Perez	Sec. 21.75.1. Unsafe structures Sec. 21.115. Roofs and drainage Sec. 21.189. Plumbing fixtures
24	23-039	INDIANWOOD CO-OP INC	PCN 31-39-39-001-000-00001-0	R. Perez	Sec. 21.75.1. Unsafe structures.
25	23-040	VENTURE PARK ASSOCIATION INC	PCN 26-39-38-002-000-00001-0	R. Perez	Sec. 12-17. Permits

- Code Compliance has been working with Public Works on coordinating with FDOT contractors to discuss the maintenance of drainage swales along SW Warfield Boulevard (SR 710).