



## Office of the Village Manager

### MEMORANDUM

**To:** Honorable Mayor & Members of the Village Council  
**Thru:** Howard W. Brown, Jr., Village Manager  
**From:** Daniel W. Eick, Management Analyst *D. W. E*  
**CC:** Village Staff  
**Date:** June 18, 2020  
**Re:** Bi-Monthly Report and Update (For week ending in Saturday, June 20, 2020)

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**Updates on the ongoing outbreak of COVID-19 are included below prior to handling necessary administrative matters.**

#### Updates on COVID-19

In order to remain consistent with US Center for Disease Control (CDC) recommendations, and to prevent the spread of COVID-19, on Tuesday, April 28, 2020 the Indiantown Village Council passed an emergency resolution requiring people within the Village wear face coverings in public settings. Face masks do not have to be professionally graded or created; they can be fashioned from household items, or made at home, from common materials. The Village does not recommend residents acquire surgical masks or N-95 respirators as they are medical supplies reserved for healthcare workers. Further information on how to make a simple face mask can be found below at the links provided:

- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html?fbclid=IwAR1GPNRLeErk86GrNclFX8sUe4khAqe9o9kdulYbWKF0WjivRRzp7iFVf8>
- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html?fbclid=IwAR17kQRICurh4ODa6352Jdn2tYrlwNKkxh05DjPb6SPGpRUGuyEJEbrpujE>
- [https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/essential-goods-services.html?fbclid=IwAR3WLSg2\\_EElz57O7R-flVpX-FQ7X\\_zyj5tl7mTmInM8vkHPZ2K271XmwDE](https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/essential-goods-services.html?fbclid=IwAR3WLSg2_EElz57O7R-flVpX-FQ7X_zyj5tl7mTmInM8vkHPZ2K271XmwDE)
- <https://www.youtube.com/watch?v=tPx1yqvJgf4&fbclid=IwAR3KM7j8BnGJ320cmffwLyO8hYwwoGUf19nHOGy2hOUP3t0bBR0v2XcXAgS>

Additionally, The Village has a limited amount of free COVID-19 care packages still available to the public. Each package includes 3 face masks, information on how to fill out the 2020 Census, and educational material on how to best protect against COVID-19. Interested individuals should contact

772-597-9900 to arrange for pick up while supplies last. Digital versions of the information included in each packet are attached below for review and distribution.

Consistent with the Village's 30-day plan, staff continue to host critical events/meetings via Zoom. Information has been circulated on the Village's website and social media regarding this topic. Should you have questions or concerns please contact Village Clerk Susan Owens at [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov).

Additionally, Village Manager Brown has taken action to limit public exposure to social situations by requiring staff to work from home on rotating shifts. Rest assured, all essential and non-essential functions will be delivered at an optimal level and staff continue to properly sanitize Village Hall twice a day. Furthermore, situational updates are provided to Staff at weekly meetings held Monday mornings.

On Wednesday, June 3, 2020 Florida Governor Ron Desantis signed and executed Executive Order number 20-139: Phase 2 – Safe. Smart. Step-by-Step. Plan for Florida's Recovery. The executive order proposes next steps in the state's reopening process and provides guidance to businesses, government agencies, and citizens. Congruent to this, the Village's Reopening Task Force has met and plans to implement necessary safety precautions before opening. As of now, the Task Force is targeting a reopen date of early July. A FAQ sheet prepared by the Governor's office is included below.

Finally, for those who wish to review it, the latest update from the Florida State Joint Information Center on COVID-19 is included below. If you have questions or concerns specific to the Village please contact Village Clerk Susan Owens at [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov).

### **Village Manager's Office**

#### Village Schedule

Due to health risks related to the outbreak of COVID-19 several changes have been made to the upcoming events schedule:

- On Tuesday, June 23, 2020 at 10:00 AM the Village plans to hold a virtual public forum on several Water Facility plans. If you have questions or concerns please contact Village Manager Howard W. Brown, Jr. at [hbrown@indiantownfl.gov](mailto:hbrown@indiantownfl.gov). Further information on event participation can be found at the following link:
  - o <https://www.indiantownfl.gov/community/page/virtual-community-forum-water-facilities-plans>
- Please note the regularly scheduled Council Meeting slated for Thursday, June 25, 2020 is currently planned to be held via Zoom. Further information on event participation can be found at the following link:
  - o <https://www.indiantownfl.gov/village-clerk/page/virtual-meeting-information>

Finally, it should be noted while not all meetings or announcements necessitate Council action, all questions from the public are welcome. For further information please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).

#### Administration

On Wednesday, June 10, 2020 the Indiantown Community Trust Fund (ICTF) Committee met to discuss the Village's draft grant application material. As a result of their input, staff generated final versions of

the material in question and published on Monday, June 15, 2020. The application period for non-profits to apply for assistance from the Village ends on Wednesday, July 15, 2020. Further information can be found on the Village's website at <https://www.indiantownfl.gov/grants/page/2020-indiantown-trust-fund-grant>. If you have questions or concerns, please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov). The finalized grant documentation is included in this document below.

The Village Manager would like to highlight several critical opportunities staff are developing/pursuing here. Further information on the individual opportunities in question can be found below:

- First, staff are developing a grant application to acquire retrofit funding for the Indiantown Civic Club's Pet Shelter project. This funding, if accepted by the Department of Economic Opportunity (DEO), would come from the Community Development Block Grant Mitigation (CDBG-MIT) program. As such, staff are currently soliciting public comment prior to the applications submittal. Further information can be found at <https://www.indiantownfl.gov/grants/page/deo-cfhp-civic-center-emergency-shelter-project-grant>. If you have questions, or wish to submit public comment, please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).
- Second, staff are developing a grant application to acquire retrofit funding to enhance our Emergency Operations Center (EOC) housed at the Booker Park Fire Station. The funding avenue for this project would be identical to the last. As such, staff are soliciting public comment. Further information can be found at <https://www.indiantownfl.gov/grants/page/deo-cfhp-booker-park-fire-station-project-grant>. If you have questions, or wish to submit public comment, please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).
- Third, staff are developing a grant application to acquire enhancement funding to develop a Stormwater Master Plan. This funding, if accepted by the DEO, would come from the Community Planning Technical Assistance (CPTA) program. The final grant application is included in this document below for review. If you have questions or concerns, please contact Village Manager Howard W. Brown, Jr. at [hbrown@indiantownfl.gov](mailto:hbrown@indiantownfl.gov).
- Fourth, Village staff have received an official Notice of Permit Minor Revision (Permit Transfer) back from the DEO. The document authorizes the transfer of the Domestic Wastewater Facility Permit from Indiantown Company, Inc. to the Village of Indiantown. The letter is included in this document below for review.

Finally, Village Manager Howard Brown has created a retrospective document outlining the various accomplishments of the Village throughout 2019. That document is included below for review and distribution.

### Important Information

The Indiantown branch of the Martin County Clerk of Court's Office is closed indefinitely due to health concerns. Should anyone from Indiantown require Martin County services they will need to go to the appropriate location in Stuart. The official office of the Martin County Clerk of Court and Comptroller is located at 100 SE Ocean Blvd, Stuart, FL 34994.

The Village's Service Line Warranty Program (SLWP), established in conjunction with the National League of Cities (NLC) and the Service Line Warranty of America (SLWA) Corporation, is entering its contact phase. Residents should be receiving letters regarding program participation in the mail. Further information will be provided as the program advances.

Village staff are in the process of finalizing the Special 2020 Graduate Edition of the Indiantown Newsletter. Staff expect to publish the Newsletter next Monday, June 22, 2020. Further information on this item will be forthcoming shortly.

Finally, Village Manager Howard Brown is exploring the possibility of holding a meeting with the RFP committee established for RFP No. 2020-004 - Fire and EMS Services. Emails have been sent to all members updating them on current information and expressing an interest on republishing the RFP. Further information on this item will be forthcoming based on ongoing developments.

## **Village Clerk's Office**

### Human resources

Critical staff updates are highlighted here from the Village Clerks Office:

- The Village's new Community & Economic Development Director, Althea P. Jefferson, AICP, recently began work and completed her new employee orientation. She comes to us with a wealth of experience in both the public and private sectors and is excited to begin.
- The Village Clerk's Office held several educational sessions with employees on the benefits provided by AFLAC supplementary insurance. Those interested in enrollment are currently finalizing their materials.

### Emergency Management Matters

Staff are in contact with state and local officials to monitor the COVID-19 pandemic situation and continue to update our COVID-19 webpage as needed. In addition to this, staff have been developing the following to increase prevention:

- Staff have created 1,500 care packages including 3 masks each, alongside educational information. Roughly 500 of these packages include *#partofthesolution* buttons and stickers. Council Members and Code Compliance are distributing these packages throughout the community. They are free and washable/reusable but are under a limited supply. Please contact 772-597-9900 to arrange for pick up while supplies last.
- The Clerk's Office distributed over 150 mask packages to the Florida Department of Health for their Friday, June 12, 2020 testing event.
- In the same vein, the Clerk's Office distributed over 300 mask packages to the State Department of Emergency Management for their Tuesday, June 13, 2020 testing event.
- A further 60 packages are scheduled to be delivered to the Florida Department of Health for their Saturday, June 20, 2020 testing event, which we have also been promoting.
- Staff ordered and received "*I'M DOING MY PART*" COVID-19 prevention message magnets for distribution by Council Members. These can also be picked up at Village Hall by appointment. While there is a limited supply available, they are an excellent way to encourage safety when put on car bumpers, office equipment/furniture, and business entrances.
- Finally, the Clerk's Office is ordering safety supplies and working to install glass screens for the countertops at Village Hall in anticipation of opening in early July.

The Florida Community Health Center continues to offer free COVID-19 testing to anyone, even if they have no symptoms. Staff have not been advised if or when this free testing will end. Residents are strongly encouraged to get tested as soon as possible if they so desire. Please remember, it is possible to have the virus, and be contagious, without showing any symptoms.

## Technology Updates

Several improvements to the Village's meeting systems are ongoing at the Indiantown Civic Center:

- The Village's new audio system for Council meetings has been installed and Staff are undergoing training.
- The Village's new streaming system, Swagit, has a tentative installation date of Tuesday, July 7, 2020. However, the closed captioning component will take an additional 7-10 days to finalize. As Florida law dictates any live video must have ADA compliant closed captioning, we are scheduling our first "live" meeting to be held on Thursday, July 23, 2020.

## Election Updates

With election season in full swing Village Clerk Susan Owens would like to highlight several important updates:

- The Village Clerk's Office held multiple candidate orientation sessions over the last week. However, as the Qualifying Period has now closed, it should be noted the following candidates have qualified to run for the seats listed below:
  - o Seat 1:
    - Lauren Dowling
    - Kimberly Jackson
    - Guy Parker
    - Guyton Stone (Incumbent)
  - o Seat 2:
    - Janet Hernández (Incumbent)
    - Anthony Zwiener
- Please note, all qualifying documents and Treasurer's Reports are/will be filed online at <https://www.indiantownfl.gov/village-clerk/page/august-18-2020-general-election>.

Additionally, the Martin County Supervisor of Elections is strongly recommending voters utilize the vote by mail (absentee ballot) option. It's safe, reliable, trackable, and most absentee ballots are counted before Election Day ballots. More information can be found at:

- <https://www.martinvotes.com/items.aspx?id=104>

Finally, the Village's General Election will be held Tuesday, August 18, 2020, from 7:00 AM to 7:00 PM. Alternatively, you can vote early at the County Supervisor of Election's Stuart Office between Saturday, August 8, 2020 and Saturday, August 15, 2020 from 8:00 AM to 5:00 PM daily.

For those waiting for the regular day, two voting Precincts are available in the Village:

- The Elizabeth Lahti Library at 15200 SW Adams Ave., Indiantown, FL 34956
- The Boys & Girls Club of Indiantown at 17375 SW Palm Beach Road, Indiantown

To find your Precinct, check your Voter ID Card or visit:

- <https://www.martinvotes.com/content.aspx?id=77>

Residents will only be allowed to vote in their assigned Precinct on Election Day. The last day to register to vote in this election is Monday, July 20, 2020. Residents must register with the County Supervisor of Elections to vote; you cannot register at Village Hall.

## **Code Compliance Department**

Compliance officers continue to canvas the Village to monitor properties. Additionally, Improvements are ongoing alongside regular enforcement procedures. These improvements include:

- The establishment of a nuisance abatement program to help with cleanup and compliance throughout the Village.
- The distribution of our code enforcement informational flier around the Village as well as the translation of our regular door hangars to Spanish.
- The continued work to remove/resolve illegal signage and snipe signs throughout the Village.
- The drafting of a property maintenance code for consideration by Council in late July.

Additionally, while work has not halted, it is important to note the pace of inspection and improvements has slowed due to the COVID-19 outbreak. In the interest of public safety Code Compliance has veered away from strict enforcement towards limiting responses to only the most hazardous of situations and preventing large public gatherings.

Finally, as we begin to phase towards reopening, the Code Compliance Department is considering best practices to recommence Special Magistrate Hearings and regular activities. Currently, staff are expecting Special Magistrate Hearings to resume in August 2020. The most recent weekly report prepared by Code Enforcement Officer Robert Perez is included below for review and distribution.

## **Building & Permits Department**

The Building & Permit office continues to host extended hours Monday – Thursday 8:00 AM to 6:00 PM. And while Village hall may remain closed to the public, our permit technicians continue work as normal. Should you require further information or assistance please contact [permit.tech@indiantownfl.gov](mailto:permit.tech@indiantownfl.gov) or call 772-597-8281.

Several improvements are in the works that should be highlighted here:

- To increase service during the COVID-19 outbreak the building department is working with our contracted Building Official to exchange permit cards and payments in a secure manner. Reception to the change thus far has been positive.
- Staff are drafting revisions to our building permit applications to enhance ease of use by residents. Additionally, historical permit data is being logged into shared documentation to improve trend tracking.
- The building department is actively working with the code compliance department to increase the literacy of Village staff in the magistrate and payment processes associated with citations.
- Finally, staff are working to update our permitting systems, to allow for faster navigation of inspection information, and are training in MUNICODE to better maintain online systems.

The Most recent monthly permit report is attached to this document for review. Should you have questions or comments regarding these files, please contact the permits department at the email or phone listed above.

## **Finance Department**

The Finance department remains focused on the FY 18 – 19 audit. Mauldin & Jenkins, the Contractor hired to provide this service, is currently working on several projects. The Finance Department would like to note that, due to health concerns surrounding the COVID-19 outbreak, the relevant due dates of these items have changed.

- Originally, the goal was to complete the audit in full and close on or before March 31<sup>st</sup>. However, this item was delayed. Staff currently predict this item will be completed before the end of June 2020.
- Staff are scheduling meetings with department heads to review the FY 2021 budget and begin constructing preparation documents. Further information will be forthcoming shortly.
- The Village Manager and Finance Director have begun implementation of the Village's governmental accounting system, provided/hosted by Black Mountain Software, and are commencing staff training shortly. Further information forthcoming shortly.

### **Parks & Recreations Department**

The Parks and Recs Department has finished upgrades on the Booker Park Fire Station. As such, Parks and Recreations location, as well as Code Compliance Department staff, has shifted. Their physical address is 15101 SW 169<sup>th</sup> Ave, Indiantown, FL 34956. If you have further questions or comments please contact Administrative Generalist Luis Perez at [lperez@indiantownfl.gov](mailto:lperez@indiantownfl.gov) or call 772-597-8270.

Park improvements are maintaining pace despite the COVID-19 outbreak. However, several updates have proven more substantial and should be highlighted here:

- Staff are meeting with contractors to explore the possibility of clearing the vacant lot adjacent to the Booker Park Fire Station for public use.
- Parks & Recs Superintendent Albie Scoggins has finished developing a tentative monetary policy for Non-Governmental spending. The policy is currently under review by the Village Manager and will come before Council for review shortly.
- Staff are in discussions with the PLACE program located at Big Mound Park to relocate from their current location to the Boys & Girls Club.
- Staff are working with DPS Wildlife and Animal removal regarding several wild boars that have taken up residence at the Booker Park Fire Station sports field. Further information will be forthcoming shortly, but residents are encouraged to use caution in the short term.
- Finally, staff continue to develop the 5-year CIP plan for the Village's Parks Division.

### **Planning and Development Department**

Planning staff remain available for inquiries throughout the Covid-19 Crisis. For inquiries, email [blandry@indiantownfl.org](mailto:blandry@indiantownfl.org) or call 772-266-9427.

The Village's Land Development Regulations (LDR's) are drafted and are under review by staff. Further information can be found on the Village's website at the following link:

- <https://www.indiantownfl.gov/planning-development/page/about-land-development-code-acerca-del-código-de-desarrollo-urbano>

After a few short delays Casa Bella, an approved mixed-use building with 7 apartments located on 153rd Street, has submitted an administrative amendment to rearrange parking and revise their stormwater systems. The staff report for this project has an expected completion date of Friday, June 19, 2020. Once

submitted to the applicant they can provide a revised plan, in response to comments, or can call for a Development review Committee on Thursday, July 2, 2020.

Additionally, staff are working with Venture Park PUD, who's jurisdiction is split between Martin County and the Village, to submit an annexation request to Council. If accepted, the entirety of the PUD will be incorporated into the borders of the Village of Indiantown. As part of this, Green Carbon Solutions will have a pre-application meeting on Thursday, July 2, 2020. Their project proposes to develop an industrial site for the creation of charcoal via wood burning processes. The site proposed by Green Carbon Solutions is within the boundaries of the Venture Park PUD.

Finally, staff are coordinating with the developers of the Bio Medical Industrial Park, as well as Parkview Apartments, on their minor site plans. Both projects are expected to submit applications shortly.

### **Public Works and Engineering Department**

The Village's Public Works Director, William Archebelle, has several items to highlight:

- Staff and contractors, as part of the Village's ongoing pothole repair plan, are working to address potholes throughout the Village by the end of this week.
- Staff are submitting an Agenda Item for consideration by Council for work on rebuilding Trail Drive, from Warfield to Osceola Dr., to restore road stabilization and re-asphalt the road. In the same vein, staff are submitting an Agenda Item for rebuilding Washington Ave, from Warfield to 153<sup>rd</sup>. This area is deteriorated substantially and lacks a defined edge of pavement.
- Drainage improvements throughout the Village have been identified to include the Booker Park, Seminole Drive, and Sandy Oaks areas. Needed improvements include storm pipe installation, swale creation, grading, and sod. An agenda Item will be submitted by staff soon to bring the project before Council consideration.
- Finally, Kimley-Horn has retained due diligence for the two parcels of land the Village is considering for purchase. Further information forthcoming shortly.

###

**End of Memorandum**



## FAQs for PHASE 2 Safe. Smart. Step-by-Step. Plan For Florida's Recovery

### GENERAL QUESTIONS

#### What phase of re-opening is Florida in?

Pursuant to Governor DeSantis' [Executive Order 20-139](#), all counties in Florida except Miami-Dade, Broward and Palm Beach may enter Phase 2 of the Governor's *Safe. Smart. Step-by-Step. Plan for Florida's Recovery* effective June 5, 2020.

Miami-Dade, Broward and Palm Beach Counties may seek approval to enter Phase 2 with a written request from the County Mayor, or if no mayor, the County Administrator.

#### When did the Governor's Executive Order take effect for Phase 2? Does this order apply to all counties? How long does it last?

The executive order for Phase 2 ([20-139](#)) is effective from 12:01 a.m. on June 5, 2020, until further notice.

All Florida counties except Miami-Dade, Broward and Palm Beach may enter Phase 2. Miami-Dade, Broward and Palm Beach Counties may seek approval to enter Phase 2 with a written request from the County Mayor, or if no mayor, the County Administrator.

#### What does Phase 2 mean for Floridians?

Pursuant to Governor DeSantis' [Executive Order 20-139](#) Phase 2 includes:

- ✓ RESTAURANTS may continue operating at 50% indoor seating capacity and full capacity outdoors with appropriate social distancing. Restaurants may allow bar-top seating.
- ✓ BARS, PUBS AND TAVERNS may operate at 50 percent seating capacity inside and full capacity outside with appropriate social distancing. Patrons may only receive service if seated.
- ✓ GYMS may operate at full capacity with appropriate social distancing and frequent sanitization.
- ✓ RETAIL ESTABLISHMENTS may operate at full capacity with appropriate social distancing and sanitization protocols.
- ✓ MUSEUMS AND LIBRARIES may operate at full capacity if permitted by local governments.
- ✓ PROFESSIONAL SPORTS VENUES may remain open and continue operating for games, events, competitions and training.
- ✓ AMUSEMENT PARKS may re-open if they submit a re-opening plan to the State. The plan must have already received approval from the county.
- ✓ ORGANIZED YOUTH ACTIVITIES, including youth sports teams and leagues, youth clubs and programs and childcare, may operate. Summer camps and youth recreation camps may also operate. (See [Executive Order 20-131](#) for additional information).



## FAQs continued for PHASE 2 Safe. Smart. Step-by-Step. (continued)

- ✓ **ENTERTAINMENT BUSINESSES**, including but not limited to movie theaters, concert houses, auditoriums, playhouses, bowling alleys and arcades may operate at 50 percent capacity with appropriate social distancing and sanitization protocols.
- ✓ **BARBER SHOPS AND COSMETOLOGY SALONS** (hair and nails) may continue operating while adhering to safety protocols. Additional guidance for barber shops and cosmetology salons is available on [the Florida Department of Business and Professional Regulation website](#).
- ✓ **PERSONAL SERVICES BUSINESSES**, including but not limited to tattoo parlors, acupuncture establishments, tanning salons and massage establishments may operate while adhering to guidance from the Florida Department of Health. Additional guidance regarding personal care services is available on the [Florida Department of Health website](#).
- ✓ **HOSPITALS** may continue to conduct elective surgeries provided they have adequate Personal Protective Equipment (PPE) and abide by safety protocols.
- ✓ **HOSPITALS** are required to test all individuals for COVID-19 before being discharged to long-term care facilities.
- ✓ **LONG-TERM CARE FACILITIES** are required to transfer residents that have tested positive for COVID-19 if the facility is not equipped for appropriate care. When Department of Health testing takes place at a facility, all facility staff members are required to submit to COVID testing as well.
- ✓ **COUNTIES MAY SEEK APPROVAL TO OPERATE VACATION RENTALS** by submitting a written request and a county vacation rental safety plan to the [Florida Department of Business and Professional Regulation \(DBPR\)](#).
- ✓ **PARI-MUTUEL FACILITIES** may seek to operate with a written request from the County Mayor, or if no mayor, the county administrator. The request should be submitted to [DBPR](#) for approval.
- ✓ **INDIVIDUALS OVER 65 OR WITH UNDERLYING MEDICAL CONDITIONS** are strongly encouraged to avoid crowds and take measures to limit their risk of exposure to COVID-19.
- ✓ **ALL PERSONS** in Florida are encouraged to avoid congregating in groups larger than 50.

### How is Phase 2 different from Full Phase 1?

Effective May 18, 2020, all Florida counties were permitted to enter Full Phase 1 of the Governor's Safe. Smart. Step-by-Step. Plan for Florida's Recovery.

Phase 2 applies to all counties in Florida except Miami-Dade, Broward and Palm Beach and is effective beginning Friday, June 5, 2020.

Miami-Dade, Broward and Palm Beach may seek approval to enter Phase 2 with a written request from the County Mayor, or if no mayor, the County Administrator.

For additional information on what's new in Phase 2, please review the [presentation provided by Governor Ron DeSantis provided on June 3, 2020](#).

### Does this executive order supersede local law?

No.

### Do any businesses remain closed during Phase 2?

Nightclubs remain closed during Phase 2.

### When can we expect Phase 3 to start?

Phase 2 is in effect in all counties except for Miami-Dade, Broward and Palm Beach, until further notice.



## SCHOOLS

### Will K-12 schools open for the Fall 2020 semester?

The Florida Department of Education (FDOE) has been working diligently with Florida school districts, colleges, career and technical centers and early learning centers to develop recommendations for the 2020-2021 school year. FDOE will have further recommendations in the coming weeks. Visit the [Florida Department of Education's website](#) for additional information.

### Will universities open for the Fall 2020 semester?

Florida's state universities developed a task force to create a framework to re-open Florida's campuses in the fall and universities will present their plans on June 23, 2020. Visit the [State University System of Florida's website](#) for additional information.

## MEDICAL

### Can I go to my doctor if it's not COVID-19 related?

All medical services, including dental offices and other health care practitioners' offices, may continue to operate. As a condition of resuming elective procedures, hospitals are required to assist nursing homes and long-term care facilities in their efforts to protect the vulnerable.

Hospitals, surgery centers and other medical facilities must maintain adequate bed capacity and PPE. They must also have the capacity to immediately convert additional surgical and intensive care beds in a surge situation and must not have received or sought any additional federal, state or local government assistance regarding PPE after resuming elective procedures.

### Are there any restrictions on a person's movements or interactions?

No. Individuals over 65 or with underlying medical conditions are strongly encouraged to avoid crowds and take measures to limit their risk of exposure to COVID-19.

### Can individuals visit nursing homes and long-term care facilities?

No, those restrictions remain in place during Phase 2 with conditions set by the [Agency for Health Care Administration \(AHCA\)](#).

## TRAVEL

### Are travel restrictions and airport screening and isolation still in effect for visitors from highly-impacted COVID-19 areas?

Yes. Travelers from the New York Tri-State area must continue to self-quarantine for 14 days upon arriving in Florida, unless travelers meet the emergency, commercial or education activity exceptions. See Executive Orders [20-80](#) and [20-82](#) for additional information.



## BUSINESS

### Can I open my business? Are there any regulations I need to follow?

For all counties except for Miami-Dade, Broward, and Palm Beach:

- ✓ RESTAURANTS may continue operating at 50% indoor seating capacity and full capacity outdoors with appropriate social distancing. Restaurants may allow bar-top seating.
- ✓ BARS, PUBS AND TAVERNS may operate at 50 percent seating capacity inside and full capacity outside with appropriate social distancing. Patrons may only receive service if seated.
- ✓ GYMS may operate at full capacity with appropriate social distancing and frequent sanitization.
- ✓ RETAIL ESTABLISHMENTS may operate at full capacity with appropriate social distancing and sanitization protocols.
- ✓ ENTERTAINMENT BUSINESSES, including but not limited to movie theaters, concert houses, auditoriums, playhouses, bowling alleys and arcades may operate at 50 percent capacity with appropriate social distancing and sanitization protocols.
- ✓ PERSONAL SERVICES BUSINESSES, including but not limited to tattoo parlors, acupuncture establishments, tanning salons and massage establishments may operate while adhering to guidance from the Florida Department of Health. Additional guidance regarding personal care services is available on the [Florida Department of Health website](#).

BARBER SHOPS AND COSMETOLOGY SALONS (hair and nails) may continue operating while adhering to safety protocols. Additional guidance for barber shops and cosmetology salons is available on [the Florida Department of Business and Professional Regulation website](#).

IN ALL COUNTIES: If your business is open, it may remain open and should continue appropriate social distancing and sanitization measures. Also, any activity or work that has been available under the previous order remains available. Businesses should adopt appropriate social distancing and sanitization measures.

### Are there minimum health protocols that must be met to open my business?

Regulated businesses should adhere to [agency guidance](#). Additionally, businesses should consult with the most up-to-date guidance from the [Florida Department of Health \(DOH\)](#), [Centers for Disease Control and Prevention \(CDC\)](#) and the [Occupational Safety and Health Administration \(OSHA\)](#).

### What do I need to do to open my business?

Review the requirements of the Governor's Executive Orders [20-112](#), [20-120](#), [20-122](#), [20-123](#), [20-131](#) and [20-139](#). Also, review any guidance that has been provided from state and federal regulatory agencies including the [Centers for Disease and Control and Prevention](#), the [Occupational Safety and Health Administration \(OSHA\)](#), the [Florida Department of Health](#) and the [Department of Business and Professional Regulation](#).

### Are masks required for employees and customers?

The Governor's Executive Order does not mandate the use of masks, however, [DBPR guidance for barbershops and cosmetology salons](#) does require masks for those licensed employees while performing personal services. Additionally, [Department of Health guidance](#) requires masks for tattoo parlors, acupuncture establishments, tanning salons and massage establishments for licensed employees or employees of licensed facilities.

### If a restaurant, bar or entertainment business exceeds 50 percent capacity, can they get fined?

Yes, enforcement penalties remain in place, including a second-degree misdemeanor with a fine up to \$500. Certain regulated businesses may face enforcement action for violations from their regulatory agency.

### Who enforces compliance?

Local law enforcement may enforce Executive Orders, along with the regulatory agencies, such as the [Department of Business and Professional Regulation](#), that oversee businesses.



## ACTIVITIES

### Can I visit or travel to a family member?

Yes. Individuals should continue to practice appropriate social distancing.

Visitation to long-term care facilities, including nursing homes and assisted living facilities, continues to be prohibited.

### May I exercise outside or participate in recreational activities?

Yes. Individuals are encouraged to continue practicing social distancing and abide by [CDC](#) and [DOH](#) guidelines.

### Can I go to a professional sporting event?

Professional sporting events and sports teams are welcome in Florida and may open and operate for games, events, competitions and training.

Floridians are encouraged to reach out to the entity or organization hosting a professional sporting event for additional information.

### May churches, synagogues, or other houses of worship hold services?

Yes. Any building or venue that is open should continue to follow appropriate social distancing and sanitization procedures. The Florida Department of Health encourages them to follow [CDC](#) guidance specific to faith organizations.

### Can I rent or stay at a vacation rental?

Yes, in certain counties. Counties may seek approval to operate vacation rentals by submitting a written request and county vacation rental safety plan to the Florida Department of Business and Professional Regulation. Many counties have approved plans in place. Visit [DBPR's website](#) for additional information.

### Are state parks and beaches open?

Florida State Parks have started re-opening for day use with access to trails, limited camping and some beach access with limited facilities. Visit the [Florida State Parks website](#) for additional information.

### Are childcare centers allowed to be open?

Yes.

### Are museums and libraries open?

Museums and libraries may operate at full capacity if permitted by local governments.

### May organized youth activities operate?

Organized youth activities may operate, including youth sports teams and leagues, youth clubs and programs and childcare. Summer camps and youth recreation camps may also operate. See [Executive Order 20-131](#) for additional information.

## LOCAL GOVERNANCE & ENFORCEMENT

### Are local authorities allowed to adopt requirements directly on businesses, operations or venues, including buildings, beaches and local parks, that may be stricter than the Governor's Executive Order regarding Phase 2?

Yes.

### How is the Governor's Executive Order on Phase 2 enforced?

Restrictions on business are enforceable by the appropriate regulatory agency and/or local law enforcement.



**Lo que esta en juego?**

 **Miles de millones en fondos federales disponibles para la educación , vivienda, carreteras y puentes, y mas.**

 **El numero de asientos que Florida tiene en el Congreso.**

 **Tu comunidad, tu voz.**

**Haga que el Pueblo de Indiantown cuente por primera vez en la historia!**

**Visite [www.2020census.gov](http://www.2020census.gov) o llame al 1-844-330-2020 para llenar su formulario del Censo hoy!**



**Lo que esta en juego?**

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***Make the Village of Indiantown count for the first time in History!***

**Your community, Your voice.** 

**The number of seats Florida has in Congress** 

**Billions in federal funds for public education and housing, roads and bridges, and more.** 

**What's at Stake?**



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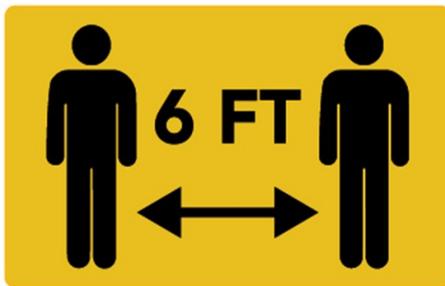
**What's at Stake?**





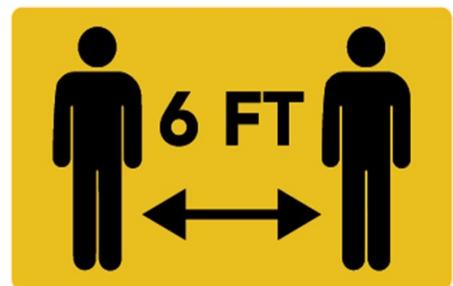
# COVID-19

STAY HEALTHY!  
*¡CUIDATE!*



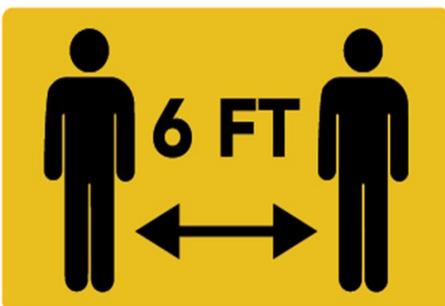
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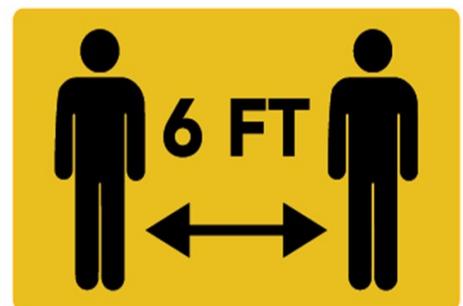
# COVID-19

STAY HEALTHY!  
*¡CUIDATE!*



# COVID-19

STAY HEALTHY!  
*¡CUIDATE!*





## Florida State Emergency Response Team Florida Division of Emergency Management

### Florida Department of Health Updates New COVID-19 Cases, Announces Twenty-Five Deaths Related to COVID-19

*Florida Division of Emergency Management sent this bulletin at 06/17/2020 12:29 PM EDT*

**FOR IMMEDIATE RELEASE June 17, 2020**

**Contact: Joint Information Center on COVID-19 for the State of Florida (850) 815-4940, [ESF14@em.myflorida.com](mailto:ESF14@em.myflorida.com)**

### Florida Department of Health Updates New COVID-19 Cases, Announces Twenty-Five Deaths Related to COVID-19

*~80,676 positive cases in Florida residents and 2,043 positive cases in non-Florida residents~*

**TALLAHASSEE** —The Florida Department of Health (DOH), in order to provide more comprehensive data, releases a report on COVID-19 cases in Florida once per day. The DOH COVID-19 dashboard is also providing updates once per day. The state also provides a report detailing surveillance data for every Florida county, which is available [here](#).

Test results for more than 25,200 individuals were reported to DOH as of midnight, on Tuesday, June 16. Today, as reported at 11 a.m., there are:

- 2,610 new positive COVID-19 cases (2,548 Florida residents and 62 non-Florida residents)
- 25 Florida resident deaths related to COVID-19

On June 16, 10.3 percent of new cases\*\* tested positive.

There are a total of 82,719 Florida cases\*\*\* with 3,018 deaths related to COVID-19.

Since data reported at 11 a.m. on June 17, the deaths of twenty-five Florida residents who tested positive for COVID-19 have been reported in Broward, Columbia, Dade, Hendry, Hillsborough, Jackson, Manatee, Orange, Osceola, Palm Beach, Pinellas, St. Lucie and Volusia counties.

Florida long-term care facility data:

- The list of long-term care facilities with active COVID-19 cases is available [here](#).
- The list of long-term care facilities with deaths is available [here](#), which is updated weekly.
- To date, 1,588 individuals that were staff or residents of a long-term care facility have died.

The antibody COVID-19 test results report will be provided once a week and contains county, race and lab information on antibody COVID-19 tests conducted in Florida. The report for antibody tests conducted by private health care providers is available [here](#) and the report for antibody tests conducted at state-supported COVID-19 testing sites is available [here](#).

**More information on a case-by-case basis can also be found [here](#).**

Confirmed Cases in Florida Residents	80,676
Confirmed by DOH	5,537
Tested by private labs	75,139
<b>Characteristics of Florida Resident Cases</b>	
FL resident diagnosed & isolated out of state*	8
Deaths	3,018
<b>Cases in Non-Florida Residents</b>	
Confirmed by DOH	137
Tested by private labs	1,906

<b>Total Cases Overview</b>	<b>82,719</b>
Traveled	2,303
Contact with confirmed case	36,447
Travel & contact with confirmed case	2,225
Unknown and Under Investigation	39,701

\* Florida residents that are diagnosed with COVID-19 and isolated out of state are not reflected on the Florida map.

\*\*This percentage is the number of people who test positive for the first time divided by all tests, excluding people who have previously tested positive.

\*\*\*Total cases overview includes positive cases in Florida residents and non-Florida residents tested in Florida.

### More Information on COVID-19

To find the most up-to-date information and guidance on COVID-19, please visit the Department of Health's dedicated [COVID-19 webpage](#). For information and advisories from Centers for Disease Control and Prevention (CDC), please visit the [CDC COVID-19 website](#), this website is also available in Spanish and Creole. For more information about current travel advisories issued by the U.S. Department of State, please visit the [travel advisory website](#).

For any other questions related to COVID-19 in Florida, please contact the Department's dedicated COVID-19 Call Center by calling **1-866-779-6121**. **The Call Center is available 24 hours per day**. Inquiries may also be emailed to **COVID-19@flhealth.gov**.

### About the Florida Department of Health

The Florida Department of Health, nationally accredited by the [Public Health Accreditation Board](#), works to protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.

Follow us on [Facebook](#), [Instagram](#) and Twitter at [@HealthyFla](#). For more information please visit [www.FloridaHealth.gov](http://www.FloridaHealth.gov).



# Village of Indiantown

## TRUST FUND GRANT AGREEMENT

This Contract made as of \_\_\_\_\_, 2020 by and between the Village of Indiantown, a political subdivision of the State of Florida, (hereinafter referred to as the "Village") and \_\_\_\_\_, a not-for profit corporation authorized to operate in Florida, (hereinafter referred to as the "Recipient").

### BACKGROUND:

1. Recipient has applied to the Village for a grant of money ("Grant") beginning September 1, 2020 and ending on April 30, 2021 ("Grant Period") upon approval of the award on the terms and conditions set forth herein.
2. The Village has agreed to provide such Grant funds in the amount of \$\_\_\_\_\_ for the Grant Period on the terms and conditions set forth herein.
3. Trust Fund Grant money shall be used solely for projects benefitting Indiantown.

NOW, THEREFORE, in accordance with the mutual covenants hereinafter contained and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

#### 1.0 Disbursement and Use of Funds

- 1.1 Disbursements for the Grant Period will be made in accordance with the schedule set forth in Exhibit "A" attached hereto and incorporated herein by this reference.
- 1.2 The Grant shall only be used for the purposes set forth in the Grant Application, attached as Exhibit "B" and incorporated herein by this reference. In the event any reports or financial records reveal that the Grant funds were not used for the purposes set forth in the Grant Application, then the Village may require the Recipient to return all unused funds and reimburse the Village for improperly used funds.
- 1.3 The Recipient shall maintain adequate internal controls in order to safeguard the Grant.

- 1.4 If the Recipient cannot use all or any portion of the Grant after the Grant has been disbursed, then all unused funds must be promptly returned to the Village.
- 1.5 The Recipient shall maintain adequate records to fully document the use of the Grant funds for at least three (3) years after the completion of this Contract. The Village shall have access to books, records, and documents as required in this Section for the purpose of inspection or audit during normal business hours, at the Village's expense, upon five (5) days prior written notice.
- 1.6 The Recipient shall comply at all times with all applicable federal, state, and local laws, rules, and regulations, including but not limited to, the provisions of Chapter 119, Fla. Stat. (Public Records Law) and shall provide access to public records in accordance with Sec. 119.0701, Fla. Stat.

1.7 Reports

The recipient shall submit a Biannual Performance Report, for the Grant Period by October 30, 2020 and April 30, 2021.

2.0 Indemnification

- 2.1 The Recipient shall indemnify and save harmless and defend the Village, its agents, servants, and employees from and against any and all claims, liability, losses, or causes of action which may arise from any misconduct, negligent act, or omissions of the Recipient, its agents, servants or employees in the performance of services under this Contract.

3.0 Availability of Funds

- 3.1 The obligations of the Village under this Contract are subject to the availability of funds lawfully appropriated for its purpose by the Village Council of the Village of Indiantown.

4.0 Termination

- 4.1 This Contract may be terminated by either party in the event of a substantial failure by the other party to perform in accordance with the terms of the Contract upon thirty (30) days prior written notice.
- 4.2 In the event the Village terminates this Contract, the Recipient shall return all funds not used as of the date of termination to the Village within ten (10) calendar days.

5.0 Notices

- 5.1 Any report, notice, request, demand, consent, approval or other communication required or permitted by this Contract shall be given or made in writing and shall be served, as elected by the party giving such notice, by any of the following methods:

- (i) Hand delivery to the other party; or
- (ii) Delivery by commercial overnight courier service; or
- (iii) Mailed by registered or certified mail (postage prepaid), return receipt requested.

5.2 For purposes of notice the addresses are as follows:

<b>Recipient:</b> (Write your Organization Name/Information)	<b>Village:</b>
	Village of Indiantown Attn: Village Clerk P.O. Box 398 Indiantown, FL 34956
<b>Contact:</b> (Write your Organization's Point of Contact)	<b>With Required Copies to:</b>
	Village of Indiantown Attn: Village Attorney P.O. Box 398 Indiantown, FL 34956

5.3 Notice given in accordance with the provisions of this paragraph shall be deemed to be delivered and effective on the date of hand delivery or on the second day after the date of the deposit with an overnight courier or on the date upon which the return receipt is signed, or delivery is refused, or the notice is designated by the postal authorities as not delivered as the case may be if mailed.

6.0 Successors and Assigns

6.1 The Village and the Recipient each binds itself and its respective successors, administrators and assigns to the other party of this Contract and to the successors, administrators and assigns of such other party.

6.2 Neither party shall assign or transfer its interest in this Contract without the prior written consent of the other, which consent shall not be unreasonably withheld. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the Village which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the Village or the Recipient.

7.0 Remedies, Choice of Law, and Enforcement Costs

7.1 This Contract shall be governed by the laws of the State of Florida and any

and all legal action instituted because of this Contract shall be instituted in Martin County, Florida.

7.2 No remedy herein conferred upon any party is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party or any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

7.3 If any legal action or other proceeding is brought for the enforcement of this Contract or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Contract, the parties expressly agree that each party will bear its own attorney's fees.

7.4 The parties expressly and specifically waive the right to a jury trial as to any issues in any way connected to this Contract.

#### 8.0 Nondiscrimination

The Recipient warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, physical handicap, sex, age, national origin or ancestry.

#### 9.0 Entirety of Contract

This Contract incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Contract that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be based upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alteration in the terms and conditions contained herein shall be effective unless contained in written document executed with the formality and of equal dignity herewith.

#### 10.0 Severability

If any term or provision of this Contract or the application thereof to any person or circumstance shall, to any extent, be held invalid or unenforceable for the remainder of this Contract, then the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

#### 11.0 Captions

Captions in this Contract are included for convenience only and are not to be considered in any construction or interpretation of this Contract or any of this Contract Provision.

IN WITNESS WHEREOF, the parties have caused the execution of this Contract by their duly authorized officials as of the day and year first written above.

VILLAGE OF INDIANTOWN  
VILLAGE COUNCIL

---

GUYTON STONE, MAYOR

ATTEST:

---

SUSAN OWENS  
VILLAGE CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

---

WADE C. VOSE  
VILLAGE ATTORNEY

\_\_\_\_\_  
NAME OF RECIPIENT NON-PROFIT ORGANIZATION

AUTHORIZED REPRESENTATIVE OF RECIPIENT:

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

CORPORATE ACKNOWLEDGMENT (NON-PROFIT)

STATE OF FLORIDA  
VILLAGE OF INDIANTOWN

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_  
2020, by \_\_\_\_\_, as \_\_\_\_\_  
of \_\_\_\_\_, a Florida not for profit corporation, on behalf of the  
corporation. He/She \_\_\_ is personally known to me or \_\_\_ has produced a valid driver's license as  
identification.

NOTARY PUBLIC SEAL

Notary Public, State of Florida

\_\_\_\_\_  
(Printed, Typed or Stamped Name of  
Notary Public)

Commission No.:

My Commission Expires:

EXHIBIT "A"

DISBURSEMENT SCHEDULE

JUNE 15	APPLICATION PERIOD OPEN
JULY 15	APPLICATION PERIOD END
JULY 22	REVIEW OF APPLICATIONS
AUGUST 5	FINAL APPLICATION REVIEW
AUGUST 20	AWARD LETTER and TWO (2) ORIGINAL COPIES OF GRANT AGREEMENT MAILED TO AWARDEES
SEPTEMBER 1	FUNDS DISBURSED TO AWARDEES *Pending return of signed originals

Disbursement of funds in the amount of \$\_\_\_\_\_ will be made 15 days after agreement is signed and returned.

EXHIBIT "B"  
APPLICANT'S APPLICATION



# Village of Indiantown

## APPLICATION FOR THE INDIANTOWN COMMUNITY TRUST FUND

### SECTION I ADMINISTRATIVE INFORMATION

#### I. APPLICANT:

Organization: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Tax Exempt No: \_\_\_\_\_  
(if applicable)

#### 2. CONTACT (if different from above)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

SECTION II  
PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

SECTION III  
BUDGET SUMMARY

Amount Requesting: \_\_\_\_\_

PROJECT BUDGET SCHEDULE (LINE ITEM BUDGET)

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.)  
(use continuation pages if necessary)

**SECTION IV  
ORGANIZATIONAL STRUCTURE**

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

**The Village of indiantown Florida  
 Indiantown Trust Fund - Grant Agreement  
 Grant Preparation Checklist**

Grant Component	Status				
Important Dates To Remember	Yes	No	Pending	N/A	Notes
June 15 - Application Period Opening					
July 15 - Application Period End					
July 22 - Review of Applications					
August 5 - Final Application Review					
August 20 - Award Letters & Agreement Mailing					
September 1 - Distribution of Funds					

***Additional Notes:***

**The Village of indiantown Florida  
 Indiantown Trust Fund - Grant Agreement  
 Grant Preparation Checklist**

Grant Component	Status				
Program Basics	Yes	No	Pending	N/A	Notes
Confirm non-profit status with village alongside project title and scope.					
Read core application and fill out necessary sections.					
Provide grant application (Exhibit "B") and provide project scope and timeline within.					
Ensure adequate internal controls to safeguard Grant.					
Ensure compliance with applicable federal, state, and local laws, rules, and regulations.					
Prepare to retain adequate records to fully document use of Grant funds for minimum 3 years.					
Prepare for Biannual Performance Reports for Grant period by October 30, 2020 and April 30, 2021.					

**Village of Indiantown, Florida  
Public Notice**

The Village of Indiantown is applying to the Florida Department of Economic Opportunity’s Rebuild Florida Critical Facility Hardening Program (CFHP) to support the Emergency Shelter Project.

<u>Activity Name</u>	<u>CDBG Funding</u>	<u>Local Match</u>
Design & Permitting	\$25,000	\$0
Construction	\$300,000	\$0
Construction, Engineering, and Inspection (CEI)	\$25,000	\$0
Administration (5%)?	\$	\$15,000

The purpose of the Emergency Shelter Project is to retrofit the Civic Center located at 15675 SW OSCEOLA ST, INDIANTOWN, FL 34956, to serve as the Village’s only pet-friendly emergency shelter during extreme weather events. Subject to final planning and design, proposed improvements include:

- Replacement of the current roof to meet or exceed the 2017 Florida Building Code
- Replacement of windows with impact-resistant windows
- Replacement of doors with impact-resistant doors
- Installation of a standby electrical power system
- Hardening of air conditioning air handler to protect wind, debris, or flooding

**The Village is soliciting public comment on the project.** Persons wanting to submit written comments on the application should send them to Daniel Eick, Management Analyst/Public Information Officer at [DEick@indiantownfl.gov](mailto:DEick@indiantownfl.gov), or by mail to PO Box 398, Indiantown, Florida 34956 no later than June 26, 2020.

A copy of the final application is available upon request after June 26, 2020, by contacting Mr. Eick. The application will be submitted to DEO on or before June 30, 2020.

**About the CDBG-Mitigation Program:** In April 2018, the U.S. Department of Housing and Urban Development (HUD) announced that the state of Florida would receive \$633,485,000 in funding to support long-term mitigation efforts (following Hurricanes Hermine, Matthew, and Irma) through HUD’s newly created Community Development Block Grant – Mitigation (CDBG-MIT) program. The Federal Register Vol. 84, No. 169, which delineates all program requirements, was released on August 30, 2019.

Eligible projects under the Critical Facility Hardening Program include the following types of structures as critical facilities: potable water facilities, wastewater facilities, police departments, fire departments, hospitals, emergency operation centers, and emergency shelters.

**Pueblo de Indiantown, FL**  
**Aviso Público**

El Pueblo de Indiantown está aplicando al Programa de Endurecimiento de Instalaciones Críticas de Florida (CFHP, por sus siglas en inglés) del Departamento de Oportunidad Económica de Florida para apoyar el Proyecto de Refugio de Emergencia.

<u>Nombre de la actividad</u>	<u>Financiación del CDBG</u>	<u>Partido Local</u>
Diseño y permiso	\$25,000	\$0
Construcción	\$300,000	\$0
Construcción, Ingeniería e Inspección (CEI en inglés)	\$25,000	\$0
Administración (5%)?	\$	\$15,000

El propósito del Proyecto de Refugio de Emergencia es modernizar el Centro Cívico ubicado en 15675 SW OSCEOLA ST, INDIANTOWN, FL 34956, para servir como el único refugio de emergencia que admite mascotas en el pueblo durante eventos climáticos extremos. Sujeto a la planificación y el diseño final, las mejoras propuestas incluyen:

- Reemplazo del techo actual para cumplir o superar el Código de Construcción de Florida 2017
- Reemplazo de ventanas con ventanas resistentes a los golpes.
- Reemplazo de puertas con puertas resistentes a los golpes.
- Instalación de un sistema de energía eléctrica de reserva.
- Endurecimiento del controlador de aire acondicionado para proteger el viento, los escombros o las inundaciones.

**El Pueblo está solicitando comentarios públicos sobre el proyecto.** Las personas que deseen enviar comentarios por escrito sobre la solicitud deben enviarlos a Daniel Eick, Analista de Administración / Oficial de Información Pública a [DEick@indiantownfl.gov](mailto:DEick@indiantownfl.gov), o por correo postal a PO Box 398, Indiantown, Florida 34956 a más tardar el 26 de junio de 2020.

**Acerca del Programa de Mitigación CDBG:** en abril de 2018, el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) anunció que el estado de Florida recibiría \$633,485,000 en fondos para apoyar los esfuerzos de mitigación a largo plazo (después de los huracanes Hermine, Matthew e Irma) a través del recién creado Programa de Subsidios para el Desarrollo de la Comunidad - Mitigación (CDBG-MIT) de HUD. El Registro Federal vol. 84, No. 169, que delinea todos los requisitos del programa, se lanzó el 30 de agosto de 2019.

Los proyectos elegibles bajo el Programa de Endurecimiento de Instalaciones Críticas incluyen los siguientes tipos de estructuras como instalaciones críticas: instalaciones de agua potable, instalaciones de aguas residuales, departamentos de policía, bomberos, hospitales, centros de operaciones de emergencia y refugios de emergencia.

**Village of Indiantown, Florida  
Public Notice**

The Village of Indiantown is applying to the Florida Department of Economic Opportunity’s Rebuild Florida Critical Facility Hardening Program (CFHP) to support the Booker Park Fire Rescue Hardening project.

<u>Activity Name</u>	<u>CDBG Funding</u>	<u>Local Match</u>
Design & Permitting	\$15,000	\$0
Construction	\$150,000	\$0
Construction, Engineering, and Inspection (CEI)	\$15,000	\$0
Administration (5%)?	\$7,500	\$0

The purpose of the Booker Park Fire Rescue Hardening project is to fortify the existing structure to meet or exceed the wind, flood, and fire design criteria to utilize the building for emergency operations when there is a declared disaster. Subject to final planning and design, improvements include:

- Providing hurricane shutters or hurricane impact resistant fixtures for all openings including windows, doors, the garage roll up door and the exhaust fan opening.
- Elevating the air conditioning air handler on a metal frame attached to the building or on an elevated concrete slab.
- Providing means for Emergency Power such as a generator
- Constructing concrete barrier walls in place of the chain link fences around the exterior equipment located on the east and north sides of the building

**The Village is soliciting public comment on the project.** Persons wanting to submit written comments on the application should send them to Daniel Eick, Management Analyst/Public Information Officer at [DEick@indiantownfl.gov](mailto:DEick@indiantownfl.gov), or by mail to PO Box 398, Indiantown, Florida 34956 no later than June 26, 2020.

A copy of the final application is available upon request after June 26, 2020, by contacting Mr. Eick. The application will be submitted to DEO on or before June 30, 2020.

**About the CDBG-Mitigation Program:** In April 2018, the U.S. Department of Housing and Urban Development (HUD) announced that the state of Florida would receive \$633,485,000 in funding to support long-term mitigation efforts (following Hurricanes Hermine, Matthew, and Irma) through HUD’s newly created Community Development Block Grant – Mitigation (CDBG-MIT) program. The Federal Register Vol. 84, No. 169, which delineates all program requirements, was released on August 30, 2019.

Eligible projects under the Critical Facility Hardening Program include the following types of structures as critical facilities: potable water facilities, wastewater facilities, police departments, fire departments, hospitals, emergency operation centers, and emergency shelters.

**Pueblo de Indiantown, FL**  
**Aviso Público**

El Pueblo de Indiantown está aplicando al Programa de Endurecimiento de Instalaciones Críticas de Florida (CFHP, por sus siglas en inglés) del Departamento de Oportunidad Económica de Florida para apoyar el proyecto de endurecimiento de rescate de incendios de Booker Park (*Booker Park Fire Rescue Hardening*).

<u>Nombre de la actividad</u>	<u>Financiación del CDBG</u>	<u>Partido Local</u>
Diseño y permiso	\$15,000	\$0
Construcción	\$150,000	\$0
Construcción, Ingeniería e Inspección (CEI en inglés)	\$15,000	\$0
Administración (5%)?	\$7,500	\$0

El propósito del proyecto *Booker Park Fire Rescue Hardening* es fortalecer la estructura existente para cumplir o exceder los criterios de diseño de viento, inundación e incendio para utilizar el edificio para operaciones de emergencia cuando hay un desastre declarado. Sujeto a la planificación y el diseño final, las mejoras incluyen:

- Proporcionar persianas contra huracanes o accesorios resistentes a impactos de huracanes para todas las aberturas, incluyendo ventanas, puertas, la puerta enrollable del garaje y la abertura del extractor.
- Elevar el controlador de aire acondicionado en un marco de metal adjunto al edificio o en una losa de hormigón elevada.
- Proporcionar medios para la energía de emergencia, como un generador.
- Construcción de muros de barrera de concreto en lugar de las cercas de eslabones de la cadena alrededor del exterior equipos ubicados en los lados este y norte del edificio.

**El Pueblo está solicitando comentarios públicos sobre el proyecto.** Las personas que deseen enviar comentarios por escrito sobre la solicitud deben enviarlos a Daniel Eick, Analista de Administración / Oficial de Información Pública a [DEick@indiantownfl.gov](mailto:DEick@indiantownfl.gov), o por correo postal a PO Box 398, Indiantown, Florida 34956 a más tardar el 26 de junio de 2020.

Una copia de la solicitud final está disponible a solicitud después del 26 de junio de 2020, contactando al Sr. Eick. La solicitud se enviará a DEO el 30 de junio de 2020 o antes.

**Acerca del Programa de Mitigación CDBG:** en abril de 2018, el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) anunció que el estado de Florida recibiría \$633,485,000 en fondos para apoyar los esfuerzos de mitigación a largo plazo (después de los huracanes Hermine, Matthew e Irma) a través del recién creado Programa de Subsidios para el Desarrollo de la Comunidad - Mitigación (CDBG-MIT) de HUD. El Registro Federal vol. 84, No. 169, que delinea todos los requisitos del programa, se lanzó el 30 de agosto de 2019.

Los proyectos elegibles bajo el Programa de Endurecimiento de Instalaciones Críticas incluyen los siguientes tipos de estructuras como instalaciones críticas: instalaciones de agua potable,

instalaciones de aguas residuales, departamentos de policía, bomberos, hospitales, centros de operaciones de emergencia y refugios de emergencia.



# Village of Indiantown

June 3, 2020

Email: [Sherry.Spiers2@deo.myflorida.com](mailto:Sherry.Spiers2@deo.myflorida.com)

Ms. Sherry A. Spiers  
Regional Planning Administrator  
Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Tallahassee, FL 32399-4120

RE: Community Planning Technical Assistance Grant FY 20/21

Dear Ms. Spiers:

The Village of Indiantown was incorporated as one of Florida's newest municipalities in 2017. As a new Village, we have been working hard to get the necessary elements in place to best serve our residents and visitors. One of the areas of particular need is related to stormwater management. As such, I am writing to request a Community Planning Technical Assistance Grant in the amount of \$50,000 to help with the creation of a Village-wide Stormwater Master Plan.

## Community Background

Indiantown is a small community of 6,938 people, located in western Martin County. Until we incorporated, we were almost a forgotten community, viewed as a subsidiary to the larger cities such as Stuart, on the coast. We were determined to set our own destiny and become responsible for ourselves to give our citizens and stakeholders the community support they need and deserve. With new leadership in place, we are anxious and optimistic about our future.

## The Issue

We have been actively moving to identify and address priority community needs. One item that has been needed for a long time is the development of a Stormwater Master Plan. Our community suffers during every rainfall event. This is not just from a heavy rain event but includes typical South Florida daily rainfall. The thought of us experiencing a hurricane or even a tropical storm is motivating us to try to get a plan in place to be able to address these needs, and to increase the level of service to our community, in earnest. We need to be prepared for natural disasters as well as the day to day events that could impact our community.

## Rainfall

During the rainy season (the end of May through the beginning of October), Indiantown experiences a 41% chance of having a wet day (one with at least 0.04 inches of precipitation)<sup>1</sup>. While the amount of rainfall varies from between 1.6 inches of rain per day to 5.9 inches per day in Indiantown, historically the most rain falls during the 31 day period in and around June 21<sup>st</sup>.

The Village stormwater infrastructure is almost non-existent. That which is there is, at best, antiquated and has not been improved in recent history. It was not constructed and envisioned to act as an organized stormwater utility system. In many areas there are no swales, inlets, or stormwater pipes, or if there are, they are deteriorated or require maintenance. In other areas, driveways were constructed with no culvert pipes or swales, leaving the water from a rain event nowhere to go. Pipes in other locations have not been maintained and have collapsed. As such, the community has experienced a dramatic effect as developed. Without this valuable infrastructure put in place, many homes and businesses have seen devastating impacts from frequent weekly and monthly rainfall events.

The Village recently hired a consultant to prepare a preliminary assessment of the stormwater issues within the community. Below represents the 2 areas of greatest concern, the Uptown Area and Booker Park, and the preliminary findings. Due to budgetary constraints, we were unable to authorize any further investigation and engineering analysis to fully understand the underlying constraints. Unfortunately, both of these areas of our community are home to disadvantaged populations, perhaps less equipped financially to safeguard their homes against such disasters.

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<sup>1</sup> Source: Weatherspark.com



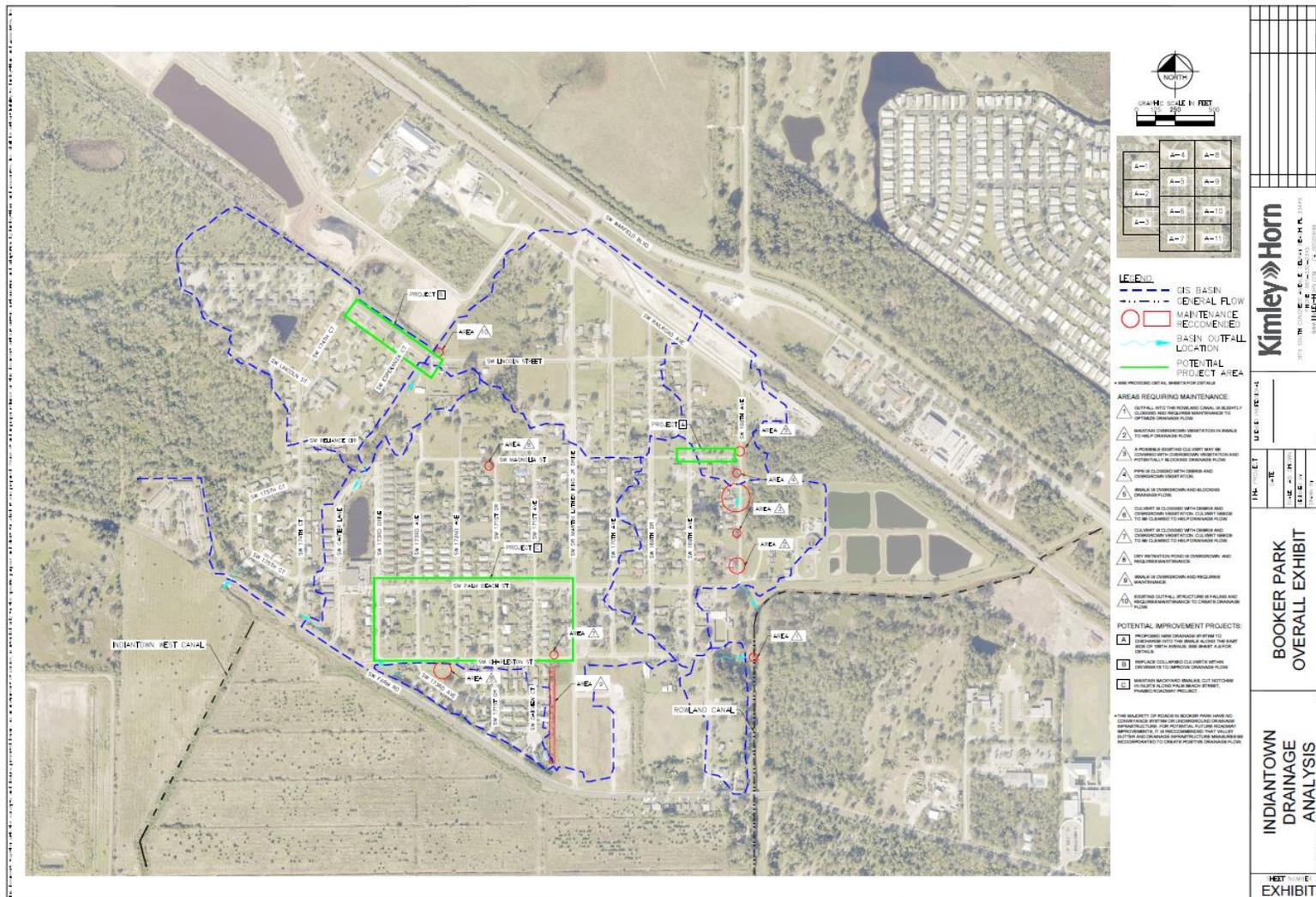


Figure 2 Booker Park Area Drainage Analysis, Indiantown, FL

(Source: Kimley-Horn)

Photos below are representative of what happens following a rain event in our community. At least 70% of the Village is impacted by flooding when it rains. It can take some areas several days to drain, causing an issue for many of our residents and businesses. This is simply unacceptable and something that we, as City leadership need to be addressing.

A few things to note as you look through these photographs:

- None of these were taken following a tropical storm or greater rain event
- The first two photos were of a 48" pipe – a significant pipe, that has collapsed over time
- There are no culverts, swales, or ditches in several of the photographs – there is nowhere for the water to go following a rainfall



*Figure 3 Crushed 48" Storm Pipe, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 4 Unmaintained 48" Storm Pipe, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 5 Uptown Area Flooding, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 6 Uptown Area Flooding, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 7 Uptown Area Flooding, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 8 Uptown Area Flooding, Indiantown, 2019*

(Source: Village of Indiantown Public Works Department)



*Figure 9 Booker Park Neighborhood Following a Significant Rainfall, Indiantown, 2019*

(Source: Village Resident)



*Figure 10 Booker Park Neighborhood, Indiantown, 2019*

(Source: Village Resident)

## The Project

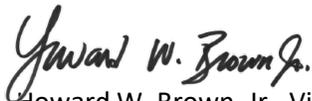
Building off of the preliminary assessment done by our consultants, the Village would like to move forward with a Village-wide Stormwater Master Plan. Having a comprehensive plan would provide invaluable modeling and solutions for how to address the flooding issue. We are respectfully requesting Community Planning Technical Assistance Grant funds from DEO to assist with this effort.

The general components of the Stormwater master plan include Data Collection and Field Asset Inventory, Basin and Sub-Basin Delineation with associated land use calculations, Stormwater Modeling and Hydraulic Analysis, a Stormwater Master Plan Report, and the beginnings of developing a stormwater Capital Improvement Program

## Conclusion

In closing, with this financial support from DEO, the Village of Indiantown can continue to take steps forward to protect our residents and businesses, and provide a better standard of living and support to our community. If you have any questions, please do not hesitate to call me directly.

Sincerely,



Howard W. Brown, Jr., Village Manager  
 Village of Indiantown

## Budget/Deliverables

Proposed Project Deliverables and Budget			
Milestone	*Deliverable	Due Date	Budget
1. Basin Delineation	Overall Village of Indiantown Basin Map with Outfall Locations	10/2020	8,000
2. Basin Land use Calculations	Land use calculation of prioritized basins including impervious surface area, pervious area, etc.	12/2020	9,000
3. Modeling and Analysis	Stormwater model results of improvement areas	12/2020	15,000
4. Master Plan Report	Report and summary of findings of solutions for improvements area	02/2021	11,000
5. Capital Improvement Program	Opinions of probable construction costs associated with proposed improvements	02/2021	7,000
		<b>TOTAL BUDGET</b>	<b>\$50,000</b>

\*The extents and level of details of the deliverables will be determined based on provided budgets



# FLORIDA DEPARTMENT OF Environmental Protection

**Ron DeSantis**  
Governor

**Jeanette Nuñez**  
Lt. Governor

**Noah Valenstein**  
Secretary

Southeast District Office  
3301 Gun Club Road, MSC 7210-1  
West Palm Beach, FL 33406  
561-681-6600

June 5, 2020

## NOTICE OF PERMIT MINOR REVISION (PERMIT TRANSFER)

Mr. Howard Brown, Manager  
Village of Indiantown, FL  
P. O. Box 398  
Indiantown, FL 34956  
[hbrown@indiantownfl.gov](mailto:hbrown@indiantownfl.gov)

Martin County  
**Indiantown Company WWTF**  
DEP File No: **FLA029939-015-DWF-MT**  
Transfer Permit: FLA029939-014-DW1P

RE: Transfer of Domestic Wastewater Facility Permit FLA029939-014-DW1P (issued on August 16, 2017), to Village of Indiantown, Florida

Dear Mr. Brown,

The Department has received your request for transfer of Permit Number FLA029939-014-DW1P for the referenced facility received on June 4, 2020 for the subject project, issued previously to Indiantown Company, Inc.

The permit transfer application was submitted under DEP Form 62-620.910(11) with a \$50.00 processing fee received on June 4, 2020. The ownership transfer is expected to be completed or become effective June 5, 2020

The request has been granted, and the permit is modified accordingly as follows:

	<u>Transfer to Current Owner</u>	<u>From Previous Owner</u>
<b>Name of Permittee:</b>	Mr. Howard Brown, Manager Village of Indiantown, FL P. O. Box 398 Indiantown, FL 34956	Mr. Jeff Leslie, President Indiantown Company, Inc PO Box 397 Indiantown, Florida 34956-397
<b>Responsible Authority:</b>	Mr. Howard Brown, Manager <a href="mailto:hbrown@indiantownfl.gov">hbrown@indiantownfl.gov</a>	Mr. Jeff Leslie, President <a href="mailto:jeffl@itstelecom.net">jeffl@itstelecom.net</a>

All other project descriptions and permit conditions in the existing wastewater permit as issued on August 16, 2017, including the original permit expiration date on August 30, 2022, shall remain in effect, unless the changes are specified elsewhere in this letter. The new permittee must assume the responsibility to perform all the existing monitoring and reporting requirements in the newly transferred permit, beginning on June 5, 2020, ownership change date.

## **NOTICE OF RIGHTS**

The Department of Environmental Protection will issue a Domestic Wastewater Facility Permit Transfer FLA029939-015-DWF-MT to the applicant unless a petition for an administrative hearing is timely filed under Sections 120.569 and 120.57, F.S., before the deadline for filing a petition. On the filing of a timely and sufficient petition, this action will not be final and effective until further order of the Department. Because the administrative hearing process is designed to formulate final agency action, the hearing process may result in a modification of the agency action or even denial of the application.

### Petition for Administrative Hearing

A person whose substantial interests are affected by the Department's action may petition for an administrative proceeding (hearing) under Sections 120.569 and 120.57, F.S. Pursuant to Rules 28-106.201 and 28-106.301, F.A.C., a petition for an administrative hearing must contain the following information:

- (a) The name and address of each agency affected and each agency's file or identification number, if known;
- (b) The name, address, and telephone number of the petitioner; the name, address, and telephone number of the petitioner's representative, if any, which shall be the address for service purposes during the course of the proceeding; and an explanation of how the petitioner's substantial interests are or will be affected by the agency determination;
- (c) A statement of when and how the petitioner received notice of the agency decision;
- (d) A statement of all disputed issues of material fact. If there are none, the petition must so indicate;
- (e) A statement of all disputed issues of material fact. If there are none, the petition must so indicate;
- (f) A statement of all disputed issues of material fact. If there are none, the petition must so indicate;
- (g) A concise statement of the ultimate facts alleged, including the specific facts that the petitioner contends warrant reversal or modification of the agency's proposed action;
- (h) A statement of the specific rules or statutes that the petitioner contends require reversal or modification of the agency's proposed action, including an explanation of how the alleged facts relate to the specific rules or statutes; and
- (i) A statement of the relief sought by the petitioner, stating precisely the action that the petitioner wishes the agency to take with respect to the agency's proposed action.

The petition must be filed (received by the Clerk) in the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Mail Station 35, Tallahassee, Florida 32399-3000, or via electronic correspondence at [Agency\\_Clerk@dep.state.fl.us](mailto:Agency_Clerk@dep.state.fl.us). Also, a copy of the petition shall be mailed to the applicant at the address indicated above at the time of filing.

### Time Period for Filing a Petition

In accordance with Rule 62-110.106(3), F.A.C., petitions for an administrative hearing by the applicant and persons entitled to written notice under Section 120.60(3), F.S., must be filed within 14 days of receipt of this written notice. Petitions filed by any persons other than the applicant, and other than those entitled to written notice under Section 120.60(3), F.S., must

be filed within 14 days of publication of the notice or within 14 days of receipt of the written notice, whichever occurs first. The failure to file a petition within the appropriate time period shall constitute a waiver of that person's right to request an administrative determination (hearing) under Sections 120.569 and 120.57, F.S., or to intervene in this proceeding and participate as a party to it. Any subsequent intervention (in a proceeding initiated by another party) will be only at the discretion of the presiding officer upon the filing of a motion in compliance with Rule 28-106.205, F.A.C.

Extension of Time

Under Rule 62-110.106(4), F.A.C., a person whose substantial interests are affected by the Department's action may also request an extension of time to file a petition for an administrative hearing. The Department may, for good cause shown, grant the request for an extension of time. Requests for extension of time must be filed with the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Mail Station 35, Tallahassee, Florida 32399-3000, or via electronic correspondence at [Agency\\_Clerk@dep.state.fl.us](mailto:Agency_Clerk@dep.state.fl.us), before the deadline for filing a petition for an administrative hearing. A timely request for extension of time shall toll the running of the time period for filing a petition until the request is acted upon.

Mediation: Mediation is not available in this proceeding.

Executed in West Palm Beach, Florida.

STATE OF FLORIDA DEPARTMENT  
OF ENVIRONMENTAL PROTECTION



\_\_\_\_\_  
June 5, 2020

Christopher Weller  
Environmental Manager

Date

CW/ls

**CERTIFICATE OF SERVICE**

The undersigned duly designated deputy clerk hereby certifies that this document and all attachments were sent on the filing date below to the following listed persons:

FDEP: Chris Weller, Lyudmila Sokolova  
Jeff Leslie, Indiantown Company, Inc., [jeffl@itstelecom.net](mailto:jeffl@itstelecom.net)

**FILING AND ACKNOWLEDGMENT**

FILED, on this date, pursuant to Section 120.52, F. S., with the designated Department Clerk, receipt of which is hereby acknowledged.



June 5, 2020

**Clerk**

**Date**



# Village of Indiantown

## 2019 ACCOMPLISHMENTS

- Hired the Village's first full-time Village Manager in January 2019
- Received the transfer of three parks from Martin County in September 2019 – Big Mound Park, Booker Park, and Post Family Park – with nearly \$300K in enhancements underway anticipated annually
- Adopted the Village's first Comprehensive Master Development Plan in December 2019 – as required by Village Charter and a year earlier than the statutory deadline – and immediately began the process to establish the Village's Land Development Code
- Created a Code Compliance division to aid in making the community safe, well-ordered and maintained via the enforcement of ordinances
- Authorized a \$3.5M funding request to the State, which led to a successful appropriation under HB 2637 in the amount of \$2M, for repaving and addressing drainage issues on MLK Blvd. in Booker Park
- Approved a road improvement study in January 2019, leading to unprecedented levels of roadway overlay and micro-surfacing projects. Of the 22 miles to date:
  - 3.5 miles have been micro surfaced and overlaid, with double that amount anticipated by December 2020 (Goal: evaluate and address up to 50% of all streets within the Village every 5 years)
  - Routine and programmed pothole repairs
  - Swale and stormwater repairs, clogged storm pipes and catch basin repairs
  - Identified and scheduled replacement of portions of Trail Drive and Washington Street for summer 2020
  - Numerous drainage improvements, including over 1500 ft. of swale/ditch, to address roadside erosion along Indian Mound, Charleston Drive and Booker Park outfall improvement
- Initiated the acquisition of a private water and sewer plant. Project closeout scheduled by September 30, 2020. Additional details:
  - Plant purchased for \$8.5M (1M under the fair market value)



# Village of Indiantown

- Nearly \$11M of necessary system improvements to modernize facility, leading to better water quality, pressure, and fire flow
- Began work with Florida Power & Light (FPL) to improve/replace all FPL owned street lighting, starting in Booker Park, within the Village. Replacements will be high efficiency LED's designed to reduce overall monthly costs to the Village. This project will brighten up neighborhoods and reduce the Village's overall FPL utility bill.
- Evaluating two parcels for acquisition of the Village's first ever Village Hall and community center with plans to include a community pool, gymnasium, banquet hall, and other amenities
- Purchased live streaming services that will allow residents to view council meetings online from anywhere in the world at any time, with capacity for other future uses
- Established a Saturday Bus Service with costs reduced by FDOT and State of Florida grant funds
- Created a Stormwater System Assessment to evaluate overall drainage and allow for budgeting to address localized flooding concerns
- Pursuing CDBG Grant funding for road and drainage improvements

## **Memorandum**

**TO:** Howard Brown, Village of Indiantown Manager  
**FROM:** Code Compliance Officer  
**DATE:** June 17<sup>th</sup>, 2020  
**RE:** Code Compliance Bi-Monthly Update Summary

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### **Code Compliance Cases**

- Total code cases – 37
- Opened during this reporting period – 3
- Opened by complaint received – 2
- Opened by inspector observations – 1

### **Top Five (5) Violations**

- Improper Parking
- Building Permit Violation
- Excessive Amounts of Debris/Trash
- Window Board-up (Exterior Structure)
- Inoperable Vehicle

### **Illegal Snipe Signs and Right of Way Issues**

- Code collected 25 illegal snipe signs from public right of way.

### **Coronavirus objectives**

- Observe, and report any public hazards to the appropriate local government entity.
- Prevent any large public gatherings.
- Accurately inform the public of any local, state, and national updates.
- Respond to complaints and/or Code Compliance inquiries.
- Enforce local, county, and state COVID -19 orders through educational outreach.
- Rescheduling Special Magistrate Hearings (August 2020)

### **Projects/Community Highlights**

- Code Compliance General Information Pamphlets (English/Spanish)
- Code Compliance Door Hangers/Courtesy Notices Translated (Spanish)
- Nuisance Abatement Program

